



APPLICATION FOR ADDRESS CHANGE OR ASSIGNMENT

NEW ADDRESSES ARE REQUIRED FOR ALL NEW OR RELOCATED BUILDINGS AND FOR ANY NEW RESIDENTIAL UNITS OR TENANT SPACES IN EXISTING BUILDINGS

Building Permit # _____ Address Permit # _____

Project Description: _____

Number of Proposed Buildings: _____ Units: _____

Assessor Parcel Number: _____

Address(es) of existing building(s) on site: _____

APPLICANT'S NAME: _____

Signature _____ Date _____

MAILING ADDRESS:

Address: _____ City: _____

State: _____ Zip: _____ Telephone: [] _____

Please check appropriate statement: () I am the property owner. () I am the owner's agent.

AN 8 1/2" BY 11" SITE PLAN SHOWING ALL STRUCTURES WITH ENTRANCE LOCATIONS, ORIENTATION TO THE STREET(S), SUITE / UNIT SPACES AND A CHECK FOR THE BASE FEE MUST ACCOMPANY THIS APPLICATION OR IT WILL NOT BE PROCESSED.** (PMC SECTION 12.20.050)

** The base fee is \$258.00 for the first address (per building) and \$77.00 for each additional address (suites and/or units). All applications subject to 3% records system charge.

THE OFFICIAL ADDRESS WILL NOT BE FINALIZED AND THE BUILDING PERMIT WILL NOT BE ISSUED UNTIL ALL APPLICABLE FEES ARE PAID.

..... FOR CITY USE

Site Plan _____ Fee Paid _____ LMS Updated: _____

Address assigned: _____