



**NOMINATION FORM**  
**NATIONAL HISTORIC PRESERVATION MONTH**  
**2015 CITY OF PASADENA HISTORIC PRESERVATION AWARDS**

The Pasadena Historic Preservation Commission is accepting nominations for our annual Historic Preservation Awards, which will be presented on **June 4, 2015 at the Pasadena Civic Auditorium Exhibition Hall**. Nominations are welcome from any interested person and are intended to recognize positive historic preservation projects that have been completed between June 2014 and the end of May 2015 unless otherwise specified in this application.

If you wish to nominate a project, please take time to prepare an application. **The deadline for submittal of completed applications is 5:00 PM, Monday, April 27, 2015.**

**ELIGIBILITY**

Projects eligible for historic preservation awards include:

- Construction projects in the following categories (note: projects must be in compliance with the Secretary of the Interior's Standards unless otherwise indicated):
  - Restoration  

This category addresses projects that accurately depict the form, features, and character of a property or structure as it appeared in a particular period of time by means of the removal of features from other periods in its history, reconstruction of missing features from the restoration period or repair of heavily deteriorated exterior materials. Emphasis is on historical accuracy.
  - Rehabilitation  

This category recognizes projects that make possible the continued historic use of a historic resource through repair, alterations and additions, while preserving those portions or features which convey a site or structure's historical, cultural or architectural values. The focus of nominations in this category should be on work completed to the historic portion of the building and not on new additions.
  - Preservation  

This category recognizes projects that sustain the form and extent of a structure, as it now exists. Preservation aims at halting further deterioration and providing structural stability, but does not involve significant rebuilding, restoration, or rehabilitation. One form of preservation that can be honored is long-term stewardship of an important historic structure.
  - Adaptive use  

This category recognizes projects that convert the use of a historic resource from the use for which it was originally designed to a new use, including any rehabilitation needed to accommodate the new use.



- Contextual Infill

This category includes compatible new construction in historic districts or additions to historic structures. Such work should reflect the compatibility of new work with historic properties in regard to matters of massing, size, scale, architectural features, materials and the protection of the historic character of the property and its contextual surroundings. Differentiation of the new from the old is also sought in contextual infill so as not to blur the history of the historic district or structure.

- Pioneer Award

This category recognizes projects in older neighborhoods that are not designated as historic or landmark districts, but which may stimulate other historic preservation projects in the neighborhood. In particular, this category will award historic preservation projects that did not require review by the City and were completed of the owner's volition. In this category, projects need not be as substantial as projects in other categories.

- Educational programs in historic preservation

This category recognizes non-construction projects that contribute to the greater public understanding of Pasadena's history and historic resources.

- Grassroots preservation efforts by an individual or group

This category recognizes individuals or groups that have made significant contributions over time to the advancement of historic preservation in Pasadena. Nominations in this category should be made by someone other than the individual nominee or, for groups, someone not affiliated with the nominated group.

- Cultural landscapes

This category recognizes preservation, restoration or rehabilitation projects affecting significant cultural landscapes, which are geographic areas, including both cultural and natural resources and the wildlife or domestic animals therein, associated with a historic event, activity, or person or exhibiting other cultural or aesthetic values.

- Other

For an extraordinary project, a new awards category may be created. If the project crosses multiple categories or does not clearly fit within one of the defined categories above, please suggest a new category.

Projects must be located within Pasadena city limits and be completed by April 27, 2015. The Historic Preservation Commission reserves the right to consider an application under a category other than the category specified in the nomination.



## **APPLICATION FORM & INSTRUCTIONS**

- Complete the application form below (Please print legibly)
- Include clear, high quality before & after digital photographs (JPEG or TIFF format) of the work that was conducted on the site or images of the project that can be used in a Power Point presentation at the awards event. Alternatively, a simple Power Point Presentation with photos and captions may be provided. A minimum of 15 - 20 images should be provided.
- Provide a project narrative as further described on page 4.
- Please allow the property owner or nominated person or group representative to read and sign this form as a courtesy

Nominator's Name: \_\_\_\_\_

Nominator's Daytime Phone: \_\_\_\_\_

Nominator's Email: \_\_\_\_\_

Project Name: \_\_\_\_\_

Project Category       Restoration       Rehabilitation       Preservation

Adaptive Use       Infill       Pioneer Award       Education

Indiv./Group       Landscapes       Other: \_\_\_\_\_

### **Construction/Site-Specific Projects:**

Address of Nominated Site: \_\_\_\_\_

Name of Nominated Site (if applicable): \_\_\_\_\_

Property Owner's Name: \_\_\_\_\_

Property Owner's Mailing Address (if different from site address): \_\_\_\_\_

\_\_\_\_\_

Property Owner's Daytime Phone: \_\_\_\_\_

### **Non-Construction Projects:**

Name of Nominated Person/Group or Education Program:

\_\_\_\_\_



## **PROJECT NARRATIVE – LIMIT 1,000 WORDS**

Please provide the following information in sections as identified below.

### **CONSTRUCTION PROJECT NOMINATIONS**

#### **1. PROJECT WORK**

Describe the type of project, specifying how the project relates to the category of the nomination. Describe the scope of the project, including preservation philosophy, impetus for the project, the use(s) of the structure, the people it serves, portions of the property affected and unaffected by the project, the manner in which compliance with the Secretary of Interior's Standards was ensured, and any other pertinent information. Any innovative techniques employed should be highlighted.

#### **2. CONDITION AND CHALLENGES**

Describe the condition of the structure (or for non-construction projects, the area or other context) before the project. Describe any project challenges, such as funding or financing, technical issues, development pressures, politics, code issues, etc. In addition, applicants who changed their perspectives about a property, for instance from demolition to preservation, should describe in their application how this came about.

#### **3. PUBLIC BENEFIT**

Describe how the project advances historic preservation in Pasadena, providing specific benefits to the public but also more generally illustrating the benefits and possibilities of preservation for similar projects.

### **INDIVIDUAL/GROUP OR EDUCATION NOMINATIONS**

Describe the achievements and contributions of the nominated individual or group to historic preservation in Pasadena including duration of service and major accomplishments. For Education projects, describe the project in detail and explain how it contributes to the greater public understanding of Pasadena's history and historic resources. In both cases, highlight any innovative approaches of the individual, group or education program.



**Please provide the names, phone numbers and email addresses of architects, specialists, consultants, contractors, vendors or other individuals who worked on the project that we should recognize with an award:**

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Signed:

Nominator: \_\_\_\_\_

Date: \_\_\_\_\_

Owner(s)/Nominated Person or Group Representative:

\_\_\_\_\_

Date: \_\_\_\_\_

Submit applications by hard copy, or email to:

Kevin Johnson  
175 N Garfield Ave  
Pasadena CA 91101  
(626) 744-7806  
[kevinjohnson@cityofpasadena.net](mailto:kevinjohnson@cityofpasadena.net)

or

Claudia Burciaga-Ramos  
175 N Garfield Ave  
Pasadena CA 91101  
(626) 744-7135  
[cburciag@cityofpasadena.net](mailto:cburciag@cityofpasadena.net)