



NOMINATION FORM
NATIONAL HISTORIC PRESERVATION MONTH
2013 CITY OF PASADENA HISTORIC PRESERVATION AWARD

The Pasadena Historic Preservation Commission is accepting nominations for our annual Historic Preservation Awards, which will be presented, in **late May, 2013 (official date to be announced)**. Nominations are welcome from any interested person. This year’s theme—designated by the National Trust for Historic Preservation—is “See! Save! Celebrate!”

If you wish to nominate a property, please take time to prepare an application. **The deadline for submittal of completed applications is 5:00 PM, Monday, May 6, 2013.**

ELIGIBILITY

Projects eligible for historic preservation awards include:

- Construction projects in the categories of restoration, rehabilitation, preservation or adaptive use of a historic resource.
 - Projects must be in compliance with the Secretary of the Interior’s Standards
 - The project should include **completed exterior work**.
- Educational programs in historic preservation
- Grassroots preservation efforts by an individual or group
- Cultural landscapes

Projects must be located within Pasadena city limits and be completed by May 6, 2013

APPLICATION INSTRUCTIONS

- Complete the application form below (Please print legibly)
- Include clear, high quality before & after photographs of the site or images of the project that can be used in a Power Point presentation at the awards event (emailed or a disc of digital photographs are also acceptable). Alternatively, a simple Power Point Presentation with photos and captions may be provided. A minimum of 15 - 20 images should be provided.
- Please allow the property owner or nominated person/group representative to read and sign this form as a courtesy

Nominator’s Name: _____

Nominator’s Daytime Phone: _____

Nominator’s Email: _____

Project Name: _____

Project Category Restoration Rehabilitation Adaptive Use

Preservation Education Indiv./Group Landscape

Other: _____



Construction/Site-Specific Projects:

Address of Nominated Site: _____

Name of Nominated Site (if applicable): _____

Property Owner's Name: _____

Property Owner's Mailing Address (if different from site address): _____

Property Owner's Daytime Phone: _____

Non-Construction Projects:

Name of Nominated Person/Group: _____

Project Narrative – Limit 1,000 Words

Please provide the following information in sections as identified below.

1. PROJECT WORK

Describe the type of project, specifying restoration, rehabilitation, adaptive use, conservation, individual/group preservation efforts, education, cultural landscapes, or other. Describe the scope of the project, including preservation philosophy, impetus for the project, the use(s) of the structure, the people it serves, portions of the property affected and unaffected by the project, the manner in which compliance with the Secretary of Interior's Standards was ensured, and any other pertinent information.

2. CONDITION AND CHALLENGES

Describe the condition of the structure (or for non-construction projects, the area or other context) before the project. Describe any project challenges, such as funding or financing, technical issues, development pressures, politics, code issues, etc.

3. PUBLIC BENEFIT

Describe how the project advances historic preservation in Pasadena, providing specific benefits to the public but also more generally illustrating the benefits and possibilities of preservation for similar projects.



Please provide the names, phone numbers and email addresses of architects, specialists, consultants, contractors, vendors or other individuals who worked on the project that we should recognize with an award:

Signed:

Nominator: _____

Date: _____

Owner(s)/Nominated Person or Group Representative:

Date: _____

Submit applications hard copy, fax, or email to:

Kevin Johnson
175 N Garfield Ave
Pasadena CA 91101
(626) 744-7806 (phone)
(626) 396-7259 (fax)

or

Vicki Carrillo
175 N Garfield Ave
Pasadena CA 91101
(626) 744-6807 (phone)
(626) 396-7462 (fax)
vbcarrillo@cityofpasadena.net

kevinjohnson@cityofpasadena.net