

PASADENA PUBLIC LIBRARY COMMISSION MEETING AGENDA



Wednesday, May 16, 2012 - 6pm La Pintoresca, 1355 N. Raymond Ave (626) 744-7268

I. CALL TO ORDER/INTRODUCTIONS

La Pintoresca Branch Update – Branch Manager Diane Walker

II. COMMUNITY COMMENTS (6:15 p.m.)

III. MINUTES

a. Approval of Minutes for April 18, 2012 Library Commission Meeting*

IV. COMMUNICATIONS

a. Letters or Articles Regarding Library Services or Events

V. ACTION ITEMS

- a. Nomination of Officers for FY13
- b. Formation of Annual Report and Workplan Committee

VI. LIBRARY REPORT

a. Cloud Demonstration - Derek Massengale

VII. LIBRARY DIRECTOR'S REPORT

- a. Staff Development Day Update
- b. Report on National Library Legislative Day
- c. Library Director's Visioning Summit Monday June 4

VIII. REPORT(S) FROM COMMITTEES/REPRESENTATIVES

- a. Friends of the Library Report
- b. Library Branch Associates Report

IX. ANNOUNCEMENTS

a. American Library Association (ALA) Annual Conference, Anaheim CA 6/20-24

X. INFORMATION ITEMS

- a. Record of Attendance*
- b. Commission Liaison at FOPPL Meetings*
- c. Library Commission Meeting Dates*

XI. ADJOURNMENT

*Indicates support material attached

POSTING STATEMENT:

I HEREBY CERTIFY that this agenda in its entirety was posted on the Council Chamber bulletin board S249, and the bulletin board in the rotunda area at City Hall, 100 North Garfield Avenue and the Public Information kiosks at the Central and branch libraries on the I I th day of May by 5:00 p.m. The agenda may also be viewed at the City's website.

http://www.ci.pasadena.ca.us/commissions/default.asp

In compliance with the Americans with Disabilities Act of 1990, In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please call (626) 744-4062 24 hours in advance. After normal posting, any documents distributed to a majority of the Pasadena Public Library Commission regarding any item on this agenda will be made available at Central Library, Centennial Room at 285 E. Walnut Street during normal business hours.

DEBRA HUMPHREY, Recording Secretary

PASADENA PUBLIC LIBRARY COMMISSION MINUTES

Central Library, Director's Office 285 E. Walnut St. April 18, 2012 6:00 p.m.(626) 744.4062

PRESIDING: Roberta Martinez

PRESENT: Debbie Ayala, Morris Dent, Jane

Haderlein, Kathleen Hamilton, Linda Stowitts, Jennifer Watts **STAFF:** Barbara Ayala, Brigida Campos, Catherine Hany, Debra Humphrey, Derek Massengale, Jan Sanders, Beth Walker, Wei Zhang

I. CALL TO ORDER/INTRODUCTIONS

Chair Martinez called the meeting to order at 6:00 pm. Self-introduction of those in attendance took place.

II. COMMUNITY COMMENTS

There was no community comment.

III. APPROVAL OF MINUTES

Commissioner Haderlein moved to approve the minutes of March 23, 2012, seconded by Commissioner Ayala, the motion carried 6-0; Martinez and Watts abstained.

IV. COMMUNICATIONS

Letters or articles regarding library services or events.

V. CHAIR REPORT

Chair Martinez thanked Vice Chair Morgan-Hampton for running the commission meeting last month and apologized for not attending. Latino Heritage helped to set guidelines and question for the PUSD Cesar Chavez Art and Essay contest and coordinated the judging of the district-wide art and essay contest. The program was scheduled the same evening as the commission meeting. No Action Taken.

VI. LIBRARY REPORT

a. Report on DVD Media Box – Derek Massengale

Derek Massengale gave a tour and reported on the DVD Media box located in the North Entrance lobby of Central Library. No Action Taken.

b. Report on Business Services - Wei Zhang

Librarian I Wei Zhang reported on small business counseling at Central Library. SCORE (Service Corps of Retired Executives) is a nonprofit association dedicated to helping small businesses get off the ground, grow and achieve their goals through education and mentorship. SCORE provides business-counseling services at the Central Library every Tuesday afternoon by appointment. The program is so successful we are adding a second meeting location at Hill Avenue Branch. No Action Taken.

VII. DIRECTOR'S REPORT

a. Library Legislative Update

Director Sanders thanked the commissioners who sent letters for library support to their legislators. Director Sanders met with Senator Liu last week and will be in Washington DC April 22-25 for National Library Legislative Day. No Action Taken.

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b. Meeting Room Policy Review

Director Sanders reviewed the Library's meeting room policy with the commission. No Action Taken.

c. Accomplishments and Performance Measures for FY13

Director Sanders provided information regarding the Library's performance measures and accomplishments. No Action Taken.

VIII. REPORT(S) FROM COMMITTEES/REPRESENTATIVES

a. Library Friends/Associates

Director Sanders reported that she attended the Friends meeting in March and gave a brief report. No Action Taken.

• Hastings Associates

Commissioner Dent reported that the Hastings Associates are planning their Taste of Hastings event this summer. No Action Taken.

- La Pintoresca Branch No Report Given.
- Linda Vista Associates No Report Given.
- San Rafael Associates No Report Given.

IX. ANNOUNCEMENTS

Director Sanders announced that the AB1234 Ethics Training is scheduled for Thursday, April 26, 2012. Commissioners Ayala, Dent, Morgan-Hampton and Martinez are signed up to attend. Commissioners Haderlein and Hamilton are not available. They will attend the training in September. Commissioners Watts and Stowitts are not required to attend as their commission term ends June 30. No Action Taken.

X. INFORMATION ITEMS

- a. Record of Attendance No Action Taken
- b. Commission Liaison at FOPPL Meetings No Action Taken
- c. Library Commission Meeting Dates No Action Taken

XI. FUTURE ITEMS

- d. Workplan and Annual Report
- e. Cloud Demonstration

XII. ADJOURNMENT

With no further business, the Library Commission adjourned without objection at 6:55 p.m.

Roberta Martinez, Chair Debra Humphrey, Secretary
Pasadena Public Library Commission Pasadena Public Library Commission

PASADENA PUBLIC LIBRARY COMMISSION MEETING ATTENDANCE JULY 2011 - JUNE 2012

NAME	7/20/11	8/17/11	9/21/11	10/19/11	11/16/11	12/21/11	1/18/12	2/15/12	3/21/12	4/18/12	5/16/12	6/20/12
AYALA, DEBBIE – District 2	P		E	P	P		P	XX	P	P		
DENT, MORRIS – District 4	P		P	P	P		P	XX	P	P		
HADERLEIN, JANE – Mayor				P	E		P	XX	P	P		
HAMILTON, KATHLEEN- District 6	P		P	P	P		P	XX	P	P		
HAMPTON-MORGAN, RENEE- District 3	P		P	P	P		E	XX	P	P		
MARTINEZ, ROBERTA- District 1	P		P	P	P		P	XX	E	P		
STOWITTS, LINDA- District 7	E		P	P	P		P	XX	P	P		
WATTS, JENNIFER - At Large/7	P		E	P	E		P	XX	E	P		
VACANT - District 5												

P = PRESENT

E = EXCUSED

A = ABSENT

LOA = LEAVE OF ABSENCE

SHADED = NOT APPLICABLE

XX = MEETING CANCELLED

[R] = SPECIAL MEETING RETREAT

[S] = SPECIAL MEETING

NQ = NO QUORUM, SO NO MEETING HELD

R-N/A = RECUSED SO ATTENDANCE IS NOT APPLICABLE

Pasadena Public Library Commission Liaison Sign Up

Friends of the Pasadena Public Library 2012 Meetings

 $(4^{th} \, Wednesday \, of \, the \, Month - 7pm - San \, Rafael \, Branch)$

January	25	Kathleen Hamilton
February	22	Jane Haderlein or Jennifer Watts
March	28	Debbie Ayala @ La Pintoresca
April	25	Roberta Martinez @ Hill Ave
May	23	Jennifer Watts @ Santa Catalina
June	27	@ San Rafael
July	25	@ Hastings
August	22	
September	26	Renee Morgan–Hampton
October	24	
November		

December

2012 LIBRARY COMMISSION MEETING LOCATIONS - Revised

3RD WEDNESDAY, 6PM

January 18	Allendale
February 15	Hill Avenue
March 21	Linda Vista
April 18	Central - Director's Office
May 16	La Pintoresca
June 20	San Rafael
July 18	Central - Auditorium
August 15	Hastings or Dark
September 19	Lamanda Park
October 17	Villa Parke
November 14*	Central - Auditorium
December 19	Central - Auditorium