CITY OF PASADENA
Fiscal Year 2013 Recommended Budget
Public Works

Summary of Appropriations by Expenditure Category ($000)

Expenditure Category	FY2010 Actual	FY2011 Actual	FY2012 Adopted	FY2012 Revised	FY2013 Recommended	FY2012 Revised to FY2013 Recommended
Personnel	$23,647	$24,261	$32,413	$32,412	$32,171	($241)
Services & Supplies	16,443	18,716	19,222	20,224	19,799	(425)
Equipment	2,020	2,923	1,474	4,776	1,710	(3,066)
Internal Service Charges	6,343	5,984	6,480	6,465	7,132	667
Principal & Interest	23	13	37	37	37	0
Other Expenses	1,794	1,419	0	0	0	0
Public Works Total	**$50,270**	**$53,316**	**$59,626**	**$63,914**	**$60,849**	**($3,065)**

Summary of Appropriations by Division ($000)

Division	FY2010 Actual	FY2011 Actual	FY2012 Adopted	FY2012 Revised	FY2013 Recommended	FY2012 Revised to FY2013 Recommended
Administration	$450	$410	$466	$478	$386	($92)
Engineering Services	1,102	1,281	5,055	5,061	5,385	324
Street Maintenance & Integrated Waste	20,113	21,993	20,808	22,722	20,858	(1,864)
Parks & Natural Resources	9,114	9,761	11,212	11,251	11,244	(7)
Building Systems & Fleet Management	18,629	19,167	18,595	20,920	19,591	(1,329)
Facilities/Capital Projects	92	46	0	0	0	0
Finance & Management Support	496	464	999	999	1,000	1
Construction	274	194	2,491	2,483	2,385	(98)
Public Works Total	**$50,270**	**$53,316**	**$59,626**	**$63,914**	**$60,849**	**($3,065)**

CITY OF PASADENA
Fiscal Year 2013 Recommended Budget
Public Works

Summary of Appropriations by Fund ($000)

Fund	FY2010 Actual	FY2011 Actual	FY2012 Adopted	FY2012 Revised	FY2013 Recommended	FY2012 Revised to FY2013 Recommended
101-General Fund	$17,028	$17,292	$19,369	$19,424	$18,810	($614)
105-General Fund Projects Fund	85	41	0	0	0	0
106-New Years Day Genl Fund Events	17	17	358	358	334	(24)
205-Sewer Construction and Maint.	1,447	1,801	1,858	1,859	1,998	139
210-Gas Tax Fund	1,188	1,591	1,816	1,818	1,842	24
301-Project Management Fund	28,746	19,160	8,126	8,132	8,294	162
406-Refuse Collection Fund	11,884	13,410	10,927	12,827	11,323	(1,504)
502-Building Maintenance Fund	8,224	9,480	8,514	8,513	8,665	152
503-Fleet Maintenance Fund	10,397	9,684	8,658	10,983	9,583	(1,400)
Capital Reconciliation	(28,746)	(19,160)	0	0	0	0
Public Works Total	**$50,270**	**$53,316**	**$59,626**	**$63,914**	**$60,849**	**($3,065)**

Summary of FY2013 Capital Expenditures ($000)

	FY2010 Actual	FY2011 Actual	FY2012 Adopted	FY2012 Revised	FY2013 Recommended	FY2012 Revised to FY2013 Recommended
Public Works Total					**$26,366**	

Summary of FTEs by Division

Division	FY2010 Actual	FY2011 Actual	FY2012 Adopted	FY2012 Revised	FY2013 Recommended	FY2012 Revised to FY2013 Recommended
Administration	2.00	2.00	2.00	2.00	2.00	0.00
Engineering Services	38.08	45.66	36.00	36.00	36.00	0.00
Street Maintenance & Integrated Waste	111.75	109.75	112.00	112.00	112.00	0.00
Parks & Natural Resources	83.61	73.60	63.60	63.60	63.60	0.00
Building Systems & Fleet Management	85.00	78.35	71.00	71.00	70.00	(1.00)
Facilities/Capital Projects	4.00	1.00	0.00	0.00	0.00	0.00
Finance & Management Support	11.50	9.00	7.00	7.00	7.00	0.00
Construction	21.93	21.00	17.00	17.00	16.00	(1.00)
Public Works Total	**357.87**	**340.36**	**308.60**	**308.60**	**306.60**	**(2.00)**

Mission Statement

The Pasadena Department of Public Works preserves, maintains and enhances the City's infrastructure and natural resources and provides environmental stewardship for the benefit of residents, businesses and visitors.

Program Description

The Department of Public Works maintains all City roads, parks, buildings, and vehicles, and manages integrated waste programs and services. In addition, the Department is responsible for the following:

- Design of roads, bridges, park projects, traffic signals at appropriate intersections, sanitary sewers with sufficient capacity, and storm drainage systems to prevent flooded streets.
- Construction management services for buildings, streets, street lights, traffic signals, storm drains, sewers, and parks projects.
- Street and roadway maintenance and sewer and storm drain cleaning.
- Maintenance, repair and replacement of street lights, traffic signals and street striping and marking.
- Landscape maintenance and improvement of Pasadena's parks, library grounds and medians.
- Trail, stream and habitat restoration of the Arroyo Seco for the enhancement of active and passive recreation.
- Maintenance of the City's urban forest, including tree care and planting.
- Maintenance of the City's buildings and facilities.
- Fleet replacement and maintenance and repair of vehicles and motorized equipment.
- Fuel purchasing and management.
- Building security and housekeeping.
- Refuse and recycling services.
- Graffiti abatement.
- Management of the use of the public-right-of-way through issuance of permits and imposition and conditional requirements on individuals and developers.
- Daily inspection of projects constructed on public property to ensure quality, that they meet specifications and are completed on schedule.
- Preparation, management and oversight of Pasadena's Capital Improvement Program (CIP) budget.

Departmental Relationship to City Council Goals

Improve, maintain and enhance public facilities and infrastructure

To address this goal, the Department: 1) Provides design oversight and construction of City-owned buildings, roads, bridges, street lights, traffic signals, storm drains, sewers, parks, and other capital projects; 2) Provides permit inspection for all utility construction and all private work in the public right-of-way; and 3) Provides repairs and preventative maintenance and housekeeping services for City buildings and facilities, and security at City Yards, City Hall and Villa Parke Community Center.

Increase conservation and sustainability

The Department: 1) Installs energy efficient lighting and heating, ventilation and air conditioning systems in City buildings; 2) Operates a compressed natural gas (CNG) fuel station and promotes the purchases of hybrid and alternative-fuel vehicles to reduce pollutants; 3) Practices water conservation through retrofitting irrigation systems with water conserving irrigation products, removing non-essential turf and closely monitoring water use throughout the City's parks, libraries and landscaped medians; and 4) Provides refuse, recycling, and waste reduction programs.

Support and promote the quality of life and local economy

The Department: 1) Maintains City parks (including the Arroyo Seco), the urban forest and non-park landscaped areas to ensure safety and durability; 2) Develops master plans to guide the development and improvements of various parks, and seeks funding opportunities to enhance the redevelopment of existing parks, acquisition or development of new park facilities and open space; and 3) Maintains and manages the upkeep of streets, park trees and median islands.

Maintain fiscal responsibility and stability

The Department: 1) Prepares and monitors the City's CIP and Department's operating budget to ensure proper financial management of public resources; and 2) Monitors state and federal legislation related to Public Works for bills which could potentially impact the City of Pasadena.

Ensure public safety

The Department: 1) Designs traffic signals at appropriate intersections, street lighting along designated corridors, and security lighting at various parks; 2) Installs guardrails at various locations; 3) Provides tree trimming, street maintenance, and sidewalk maintenance that allows safe movement of residents and visitors throughout Pasadena; 4) Provides refuse collection and sewer system operations which helps prevent the spread of disease; 5) Develops and implements a preventative maintenance program that minimizes vehicle downtime and ensures police and fire vehicles are available to safely protect the City; and 6) Provides building security service for City Hall, Villa Parke and the City Yards.

Improve mobility and accessibility throughout the City

The Department: 1) Installs ADA compliant doors and signage throughout City facilities; 2) Provides accessible streets through the maintenance and operation of the City's roads, sewers, storm drains, traffic signals, and street light infrastructure; 3) Provides design oversight of traffic signals and intelligent transportation systems, street rehabilitation and improvements, and park playgrounds and restrooms; and 4) Installs wheelchair ramps throughout the City.

Fiscal Year 2012 Accomplishments

The Department accomplished the following during FY 2012:

- Completed the construction of the Civic Center Improvement Project;
- Completed the construction of the Casting Pond Improvement Project in the Lower Arroyo;
- Completed 12,680 linear feet of sewer lining, 2,520 linear feet of sewer capacity upgrades, and repaired1,000 linear feet of corrugated metal storm drain pipes;
- Completed the Old Pasadena Streetscape and Alley Walkway project;
- Completed residential street lighting projects on Mountain from Craig to Martello; Lakewood from Oakwood to Lake; Carmelo from Lambert to Villa; Del Rey from Woodlyn to Washington; Dudley from Paladora to Craig;
- Completed the traffic signal modification at Los Robles and Union and Washington at Hill project;
- Installed exhaust ventilation systems at Fire Stations 34 and 38;
- Completed the installation of ADA door hardware and signage at Jackie Robinson and Victory Park Community Centers;
- Repaired roof leaks and excavated and water-proofed the foundation at the Pasadena Community Health Center;

- Reconditioned the window framing and painted the meeting and administration rooms, restroom, ceiling and hallways at Santa Catalina Library;
- Purchased six compressed natural gas automated refuse side-loaders to replace diesel vehicles;
- Renovated the Jackie Robinson Stadium in Brookside Park infield and surrounding turf areas, replaced the scoreboard and installed new windscreen material and backstop padding;
- Replaced tennis and basketball court fencing, removed concrete pads and installed sod, renovated the athletic field and planted seven trees at Brenner Park;
- Completed 32 park athletic field renovations;
- Received Street Tree USA certification and Growth Award from the National Arbor Day Foundation and replanted over 1,200 street trees in the urban forest;
- Completed landscape improvement projects at the Health Center, Senior Center, San Gabriel Boulevard median island, Sid Tyler Park, Hamilton Park and La Pintoresca Teen Center;
- Deployed 150 temporary recycling receptacles at the Rose Bowl to improve recycling during special events;
- Collected and recycled approximately 52,000 pounds of cardboard during UCLA games at the Rose Bowl;
- Recycled approximately 400,000 beverage containers (50,000 pounds) during UCLA football season;
- Recycled approximately 19 million pounds of debris materials from private and public construction projects;
- Recycled more than 120,000 pounds of electronic waste;
- Collected approximately 81,000 gallons of hazardous waste in partnership with Los Angeles County;
- Continued the “Thank You Very Mulch” program which provided residents free mulch;
- Collected 15,860 tons of yard waste and 6,915 tons of Christmas trees which were processed and used as alternative daily cover at the Scholl Canyon Landfill;
- Collected 8,500 tons of recyclable commodities from the residential refuse curbside collection program;
- Recycled over 1,500 old refuse containers and generated approximately $4,000 in revenue;
- Launched a pilot battery recycling program at multiple campuses in the Pasadena Unified School District;
- Maintained, repaired and upgraded over 300 signalized intersections throughout the City;
- Maintained, repaired, and upgraded approximately 20,000 traffic signs throughout the City;
- Maintained 18,000 street lights throughout the City;
- Retrofitted approximately 1,100 high mast street lights with energy efficient fixtures;
- Completed the design of seismic shoring for Fire Station 32;
- Completed the design for the seismic retrofit for Fire Station 39;
- Completed the design of improvements of Lincoln Avenue from Mountain Street to Montana Street project;
- Completed the design of street lighting on Hill Avenue from Maple to the north city limits;

- Issued over 1,500 permits for activities in the public right-of-way including construction, special events and filming;
- Processed 450 plan reviews for private developments in the public right-of-way;
- Completed the design of security lighting at Defenders Park and Washington Park;
- Completed the design of new park playground equipment at San Rafael Park;
- Responded to damages resulting from the November 30/December 1, 2011 windstorm including the removal of 1,500 park and street trees, repaired park play equipment, fencing, lighting, scoreboards and other park amenities;
- Cleared 60,000 tons of windstorm debris from streets and 5,000 tons from parks and recycled the vast majority of the green waste debris into mulch;
- Prepared the City's FY 2013-2017 CIP budget and the Department's FY 2013 operating budget;
- Provided quarterly monitoring reports to the City Council's Finance Committee outlining the status of active projects in the CIP budget;
- Prepared and distributed the bi-monthly Departmental newsletter to all Public Works employees; and
- Secured City Council approval to increase the Residential Refuse Collection Fees to ensure sufficient revenues are received to cover program expenses.

Fiscal Year 2013 Recommended Budget

Operating Budget

The FY 2013 Recommended Budget of $60,849,258 is $3,065,176 or 4.8 percent lower than the FY 2012 Revised Budget. Funding for one-time equipment purchases in the Fleet Maintenance and Refuse funds were removed from the FY 2013 budget resulting in the reduction of $3,065,998. Other reductions include a net savings of $241,506 in personnel costs. Additionally, a net reduction in services and supplies was realized due to significant decreases resulting from fleet sublet repairs. As part of the FY 2013 budget, a Cost Allocation Plan (CAP) was implemented to more accurately capture citywide overhead costs. As part of this implementation, overhead costs previously reflected in the non-departmental budgets were reduced and a new CAP Allocation Expense line-item created in each department budget. In Public Works the CAP expense totals $1,160,764.

Personnel

A total of 306.60 FTEs are budgeted for FY 2013, a net decrease of 2.00 FTEs from the FY 2012 Revised budget. This is the result of the elimination of: a Security Ranger position in the Building Maintenance and Fleet Management Division; a Management Analyst III position in the Street Maintenance and Integrated Management Division; and a Management Analyst III position in the Construction Division. In addition, 1.00 Street Light and Signal Repairer position that was inadvertently removed in FY 2012 was added.

Year-Over-Year Budget Changes

General Fund

The General Fund has a net reduction of $614,234 from the FY 2012 Revised Budget. A large portion of this savings is attributable to a reduction of $300,000 resulting from a planned administrative reorganization in Street Maintenance and Integrated Waste Management and Parks and Natural Resources Divisions. Additional savings totaling $150,000 will be realized due to two FTEs that will charge their time directly to a street lighting Capital Improvement Program project. The Department also eliminated 1.00 Management Analyst III position, and one-half of it was budgeted in the General Fund, defunded 1.00 Executive Secretary position, and one-half of it was budgeted in the General Fund and transferred 1.00 Program Coordinator II from the General Fund to the Refuse Fund resulting in a savings of $230,509. Further reductions in Services and Supplies and Internal Services totaling $148,989 and $57,000 respectively were realized. These reductions are partially off-set by an add-back of a 1.00 Street Light and Signal Repairer position that was inadvertently removed in FY 2012 which had a cost of $114,101.

Sewer Fund

The FY 2013 Sewer Fund budget has a net increase of $138,948 from the FY 2012 Revised Budget. This increase is primarily attributed to the addition of the CAP expense of $134,215 previously not budgeted in the Sewer Fund.

Gas Tax Fund

The FY 2013 Gas Tax Fund budget has a net increase of $24,040 from the FY 2012 Revised Budget. This increase is primarily attributed to a $23,000 increase in Personnel resulting from higher benefit costs in FY 2013, CAP expense previously of $84,727, and a reduction of $83,000 in Internal Service and Services and Supplies costs.

Capital Fund

The FY 2013 Project Management Fund budget has a net increase of $162,584 from the FY 2012 Revised Budget. The net increase is primarily a result of a cost benefit rate increases of approximately $270,000 in Personnel and an increase of $17,000 in Internal Service charges. This increase is off-set by the defunding of 0.50 Executive Secretary position in the Administration Division and the elimination of a 1.00 Management Analyst III position in the Construction Division resulting in a cost savings of $132,556.

Refuse Fund

The FY 2013 Refuse Fund budget has a net decrease of $1,503,956 from the FY 2012 Revised Budget. Funding for one-time equipment purchases was removed from the FY 2013 budget reducing the budget by $1,698,761. Due to the purchase of the new refuse packers, a $475,000 equipment maintenance costs savings was realized as mechanical issues for the new vehicles will be covered under warranty. Additionally, 0.50 of a Management Analyst III position was eliminated from the Refuse Fund. These decreases were off-set by the transfer of 1.00 Program Coordinator I position from the General Fund to the Refuse Fund resulting in a net increase in personnel of $137,098 and a net increase of $35,860 due to various adds in services and supplies. Finally, the new CAP expense resulted in an increase of $423,322.

Building Maintenance Fund

The FY 2013 Building Maintenance Fund budget has a net increase of $151,866 from the FY 2012 Revised Budget. The increase is attributed to the transfer of 1.00` Carpenter position from the Project Management Fund to the Building Maintenance Program to better align the current work force with the type of work that is currently being performed. This transfer resulted in a $95,472 increase in the personnel budget which will be recovered through the square footage assessment under the Structural Maintenance Program. Additional increases are the result of two contracts totaling $43,935. In addition, the new CAP expense totals $247,301. These increases were off-set by a benefit reduction and the elimination of a 1.0 Security Ranger position in Personnel totaling $163,893 and utility cost reductions of $94,500.

Fleet Maintenance Fund

The FY 2013 Fleet Maintenance Fund budget has a net decrease of $1,400,425 from the FY 2012 Revised Budget. One-time equipment purchases were removed reducing the budget by $1,367,237. Additionally, a net reduction of approximately $200, 000 was realized in Services and Supplies resulting from fleet sublet repairs. These reductions were off-set by the CAP expense of $271,651.

Future Outlook

Budget constraints, staff reductions and the financial aftermath of the November 30/December 1 windstorm will have a significant impact on the department. The department will continue to evaluate internal and external services to implement new innovations and technologies to increase efficiencies and provide exemplary services to our customers. In addition, the department will continue to partner with the community on beautification projects; complete a zero waste strategic plan to reduce waste by 2040; produce a public service announcement to promote recycling efforts on local cable channels; and continue to retrofit high mast street lights with energy efficient fixtures throughout the City. The department will strive to promote financial responsibility and stability; provide high-quality and safe City infrastructure through outstanding design and construction management, the issuance of Public Works permits, contract compliance, engineering surveying and inspection of all capital projects, and implementation of adopted park master plans and streetscape plans. The department will continue to pursue grant opportunities to fund capital projects and maintenance efforts, as well as facilitate environmentally sound municipal services that are efficient and cost-effective.

Performance Measures

Council Goal: Improve, maintain, and enhance public facilities and infrastructure

Objective:

A. Provide timely maintenance to City buildings and facilities.

Measures:		FY 2011 Actual	FY 2012 Target	FY 2012 Mid-Year	FY 2013 Target
1	Percent of completed maintenance and repair requests for City buildings	100%	95%	83%	95%
2	Percent of annual capital Building Maintenance Workplan Projects completed	83%	100%	100%	100%
3	Percent of customers satisfied with housekeeping services in City-maintained buildings and facilities*	80%	80%	N/A	80%

* Survey completed during the fourth quarter.

Objective:

B. Construct Department of Public Works capital improvement projects on schedule.

Measures:		FY 2011 Actual	FY 2012 Target	FY 2012 Mid-Year	FY 2013 Target
1	Number of projects on schedule in construction stage* **	37	45	N/A	45
2	Percent of projects in construction stage on schedule per CIP Workplan* **	84%	90%	N/A	90%

* FY 2012 target was revised to reflect projects adopted in the FY 2012 Capital Improvement Program (CIP) budget. FY 2013 target is a preliminary figure as the FY 2013 CIP budget has not been adopted; measure reported in the fourth quarter.

** Measure reported in the fourth quarter.

Objective:

C. Provide well-maintained City streets for traffic and pedestrian safety.

Measures:		FY 2011 Actual	FY 2012 Target	FY 2012 Mid-Year	FY 2013 Target
1	Miles of streets slurried	12.5	12.5	10	12.5
2	Miles of streets resurfaced	4.5	2.5	4.6	2.5
3	Number of new street lights installed	76	197	0	160

Objective:

D. Issue permits for the City's public right-of-way infrastructure and Water and Power Department's permits and plan checking process.

Measures:		FY 2011 Actual	FY 2012 Target	FY 2012 Mid-Year	FY 2013 Target
1	Number of permits issued for public right-of-way	822	720	424	850
2	Number of permits issued internally to the Water and Power Department	172	190	94	190

Objective:

E. Provide effective and timely sewer maintenance.

Measures:		FY 2011 Actual	FY 2012 Target	FY 2012 Mid-Year	FY 2013 Target
1	Linear feet of sewer pipe repaired/replaced	454	7,000	15,201	8,000

Objective:

F. Design Public Works Department capital improvement projects on schedule.

Measures:

		FY 2011 Actual	FY 2012 Target	FY 2012 Mid-Year	FY 2013 Target
1	Number of projects on schedule in design stage*	14	25	N/A	25
2	Percent of projects in design stage on schedule per CIP Workplan	78%	90%	N/A	90%

* FY 2012 target was revised to reflect projects adopted in the FY 2012 Capital Improvement Program (CIP) budget. FY 2013 target is a preliminary figure as the FY 2013 CIP budget has not been adopted; measure reported in the fourth quarter.

Council Goal: Maintain fiscal responsibility and stability

Objective:

A. Provide timely, high-quality, financial and management reports, information, and support services.

Measures:

		FY 2011 Actual	FY 2012 Target	FY 2012 Mid-Year	FY 2013 Target
1	Percent of monthly expense reports completed and made available to divisions within five days following release by the Finance Department*	0%	100%	0%	100%
2	Number of department newsletters prepared per year	6	6	3	6

* Due to delays in the release of reports by Finance, expense reports were not available to distribute to divisions.

Council Goal: Support and promote the quality of life and local economy

Objective:

A. Maintain City parks and open spaces to ensure safety, functionality, and durability.

Measures:		FY 2011 Actual	FY 2012 Target	FY 2012 Mid-Year	FY 2013 Target
1	Percent of high use restrooms cleaned daily*	N/A	N/A	N/A	100%
2	Number of acres of brush cleared*	N/A	N/A	N/A	400
3	Percent of parks for which trash pickup occurred on a daily basis	100%	100%	85%	100%
4	Percent of turf area mowed weekly	95%	100%	85%	100%
5	Percent of playground inspections completed monthly	100%	100%	88%	100%
6	Number of tree prunings conducted (all prune types)	16,021	13,500	3,848	14,000

* Measure for FY 2013 revised to more accurately describe the work being performed.

Objective:

B. Provide effective and timely street cleaning and sewer maintenance.

Measures:		FY 2011 Actual	FY 2012 Target	FY 2012 Mid-Year	FY 2013 Target
1	Number of curb miles swept bi-weekly	22,625	24,000	10,112	24,000
2	Number of sidewalk elevation repairs completed	3,391	1,750	1,052	1,750
3	Number of linear feet of sewer pipe cleaned/flushed	1,784,571	1,650,000	637,231	1,650,000
4	Number of sewer spills (does not include private property spills)	4	0	1	0

Objective:

C. Provide timely removal of graffiti throughout the City.

Measures:		FY 2011 Actual	FY 2012 Target	FY 2012 Mid-Year	FY 2013 Target
1	Percent of graffiti calls responded to within 24 hours *	N/A	N/A	N/A	100%

* New measure for FY 2013

Objective:

D. Provide safe, reliable, and cost-effective vehicles to City customers.

Measures:		FY 2011 Actual	FY 2012 Target	FY 2012 Mid-Year	FY 2013 Target
1	Percent of vehicle service levels met for City Operations/Public Safety (Police, Fire, Street Sweepers and Refuse)*	N/A	N/A	N/A	100%

* Measure for FY 2013 revised to better address service levels. Service levels are defined as minimum number of vehicles needed to meet operational needs.

Council Goal: Increase conservation and sustainability

Objective:

A. To provide efficient trash and recycling collection programs that reduces the City's waste stream.

Measures:		FY 2011 Actual	FY 2012 Target	FY 2012 Mid-Year	FY 2013 Target
1	Number of tons of recycling collected (includes all City-managed programs)*	145,433	120,000	48,547	100,000
2	Number of tons of waste disposed (includes all City-managed programs)	133,166	100,000	45,695	100,000
3	Percent of waste diverted from landfills certified by the California Integrated Waste Management Board (includes City and non-City managed programs)	73%	75%	73%	75%
4	Annual rate of solid waste disposed per capita as reported to the California Department of Resources, Recycling and Recovery (measured in pounds per person per day)	5.8	6.9	5.8	6.9

* FY 2013 target has been reduced to reflect the decrease in consumer consumption which resulted in a reduction in materials collected for recycling.

CITY OF PASADENA
Fiscal Year 2013 Recommended Budget
Public Works

	FY2010 ACTUAL	FY2011 ACTUAL	FY2012 ADOPTED	FY2012 REVISED	FY2013 RECOMMENDED	$Change Rcmd:Revsd	%Change Rcmd:Revsd
8005 Regular Pay - PERS	16,187,270	15,513,290	20,897,520	20,897,520	16,374,030	(4,523,490)	(21.6%)
8010 Non Benefit Employees	43,780	48,260	0	0	0	0	0.0%
8011 Overtime Pay	919,194	890,065	993,535	993,535	930,535	(63,000)	(6.3%)
8012 Overtime Subject To PERS	52,053	44,858	44,509	44,509	44,509	0	0.0%
8018 PST-Part Time Employees-PARS	757,182	804,300	395,393	395,393	395,848	455	0.1%
8020 Management Benefit	5,116	0	0	0	0	0	0.0%
8023 Auto Allowance	27,125	20,063	25,188	25,188	25,191	3	0.0%
8024 Personal Devlpmnt Allowance	45,025	40,000	1,750	1,750	1,750	0'	0.0%
8027 Workers' Compensation	1,525,791	1,813,578	1,463,589	1,463,589	1,298,156	(165,433)	(11.3%)
8031 General Liability	722,947	893,026	1,093,523	1,093,523	732,829	(360,694)	(33.0%)
8037 Miscellaneous Pay	56,817	91,138	0	0	0	0	0.0%
8038 Employee Portion-PERS	606,671	514,854	305,192	305,192	175,218	(129,974)	(42.6%)
8040 City Portion-PERS	1,880,367	1,908,802	3,171,972	3,171,972	3,319,282	147,310	4.6%
8041 City Portion-PARS	35,036	35,310	3,914	3,914	1,966	(1,948)	(49.8%)
8044 Life Insurance	10,509	9,879	16,796	16,796	17,166	370	2.2%
8045 Dental Insurance	167,598	170,235	158,590	158,590	216,258	57,668	36.4%
8046 Medicare Total	213,136	213,160	308,339	308,339	315,038	6,698	2.2%
8047 Long Term Disability	44,616	44,323	52,435	52,435	53,563	1,128	2.2%
8048 Child Care Subsidies	92	0	0	0	0	0	0.0%
8049 Medical	2,904,060	3,099,148	3,480,729	3,480,729	3,687,020	206,291	5.9%
8050 Benefits	2,651,069	3,628,322	0	0	5,001,988	5,001,988	100.0%
8054 Vision Care	1,304	806	0	0	0	0	0.0%
8056 Accrued Payroll Expense	56,497	63,134	0	0	0	0	0.0%
8058 Benefits Admin.	800,644	318,388	0	0	0	0	0.0%
8059 Cell Phone/SmartPhone Stipend	0	0	0	0	31,122	31,122	100.0%
8098 Benefits Reconciliation Adjustment	(199)	0	0	0	0	0	0.0%
8099 Managed Savings - Personnel	0	0	0	0	(450,000)	(450,000)	100.0%
T8700 Total Personnel	**29,713,702**	**30,164,937**	**32,412,976**	**32,412,976**	**32,171,470**	**(241,506)**	**(0.7%)**
8101 Materials And Supplies	4,134,176	5,113,469	3,111,422	3,132,137	2,466,500	(665,637)	(21.3%)

CITY OF PASADENA
Fiscal Year 2013 Recommended Budget
Public Works

	FY2010 ACTUAL	FY2011 ACTUAL	FY2012 ADOPTED	FY2012 REVISED	FY2013 RECOMMENDED	$Change Rcmd:Revsd	%Change Rcmd:Revsd
8103 Uniforms	0	13,117	10,200	10,200	10,200	0	0.0%
8105 Lease Payments	14,000	6,359	0	736	736	0	0.0%
8107 Equipment Lease Payments	25,027	32,703	71,275	71,275	71,275	0	0.0%
8108 Computer Related Supplies	43,950	129,506	95,102	101,866	95,102	(6,764)	(6.6%)
8109 Equip Purchases Under $10,000	39,074	37,141	74,400	74,400	84,400	10,000	13.4%
8110 Outside Printing & Duplicating	27,993	6,206	3,850	3,850	3,850	0	0.0%
8112 Legal and Other Advertising	7,059	8,818	834	834	834	0	0.0%
8113 Photo Copy Machine Maint	33,812	31,431	34,165	34,165	34,165	0	0.0%
8114 Other Contract Services	28,287,088	17,974,051	7,373,467	7,632,031	6,975,924	(656,107)	(8.6%)
8115 Consultant Services	955,320	492,164	53,499	53,499	53,499	0	0.0%
8116 Contract Maintenance	19	0	0	0	0	0	0.0%
8117 Data Processing Operations	5,282	5,441	5,747	5,747	0	(5,747)	(100.0%)
8118 Outside Legal Services	501	500	0	0	0	0	0.0%
8121 Computer (PC) Maint/Repair	0	0	200	200	200	0	0.0%
8122 Support To Advisory Committees	0	0	870	870	870	0	0.0%
8124 Dues And Memberships	7,053	6,554	17,532	17,532	17,532	0	0.0%
8125 Special Civic Events	13,619	7,004	30,000	30,000	30,000	0	0.0%
8126 Conf & Mtgs- Comm & Committes	3,679	686	2,000	2,000	2,000	0	0.0%
8127 Conf & Mtgs-City Departments	6,279	12,195	27,055	27,055	27,055	0	0.0%
8128 Mileage	446	22	2,365	2,365	2,365	0	0.0%
8129 Education	9,171	10,050	63,275	63,275	62,275	(1,000)	(1.6%)
8130 Training Costs	398	126	9,332	9,332	9,332	0	0.0%
8134 Data Processing Development	0	0	2,600	2,600	2,600	0	0.0%
8135 Reference Matls Subscriptions	1,052	932	8,216	8,216	8,216	0	0.0%
8136 Library Books	0	63	0	0	0	0	0.0%
8137 Gasoline and Lubricants	2,240,594	2,454,697	2,139,704	2,855,241	2,800,000	(55,241)	(1.9%)
8138 Gas/Fuel	236,917	227,233	326,168	326,168	326,168	0	0.0%
8139 Water	881,611	993,574	1,018,074	1,018,074	1,097,144	79,070	7.8%
8140 Telephone	56,037	60,274	48,879	48,879	48,879	0	0.0%

CITY OF PASADENA
Fiscal Year 2013 Recommended Budget
Public Works

	FY2010 ACTUAL	FY2011 ACTUAL	FY2012 ADOPTED	FY2012 REVISED	FY2013 RECOMMENDED	$Change Rcmd:Revsd	%Change Rcmd:Revsd
8141 Refuse Collection	143,780	143,071	130,696	130,696	130,696	0	0.0%
8142 Electric	4,019,046	3,984,649	4,240,859	4,240,859	4,053,359	(187,500)	(4.4%)
8144 Postage	13,766	7,038	20,181	20,181	20,181	0	0.0%
8145 Taxes, Payroll and Other	3,406	7,472	0	0	0	0	0.0%
8146 Wages	44,520	97,675	0	0	0	0	0.0%
8147 Workers Compensation Other	2,695	8,189	0	0	0	0	0.0%
8149 Fiscal Agent/Bank Fees & Chgs	297	699	0	0	0	0	0.0%
8150 Cash Over and Short	0	0'	0	0	0	0	0.0%
8154 Audio Visual Materials	0	0	1,020	1,020	1,020	0	0.0%
8156 Insurance	166,498	172,473	171,257	171,257	171,257	0	0.0%
8157 Claim Payments & Settlements	(1,931)	0	0	0	0	0	0.0%
8162 Refund Of Funds Held By City	0	3,400	0	0	0	0	0.0%
8176 Utility Rebates	0	(5)	0	0	0	0	0.0%
8177 Program Expenditures	105,072	338,946	0	0	0	0	0.0%
8178 Program Expenditure Recovery	(3,111,584)	(1,850,551)	0	0	0	0	0.0%
8179 Prepayment Of Costs	(472,826)	(159,411)	0	0	0	0	0.0%
8181 Prior Year Program/Proj Costs	(1,331)	8,518	0	0	0	0	0.0%
8187 Discounts Earned	(5,633)	(5,094)	0	0	0	0	0.0%
8212 Permits and Fees	393,585	338,779	125,000	125,000	125,000	0	0.0%
8214 Overtime Meals	0	29	0	0	0	0	0.0%
8218 Vehicle Rental	238	61	2,270	2,270	2,270	0	0.0%
8236 Fleet Contract Repairs	0	206,632	0	0	1,063,956	1,063,956	100.0%
8271 RB-Engineers (City)	0	714	0	0	0	0	0.0%
8290 Cell Phone Reimbursement	(16,029)	(17,068)	0	0	0	0	0.0%
T8800 Total Services & Supplies	**38,313,727**	**30,910,533**	**19,221,514**	**20,223,830**	**19,798,860**	**(424,970)**	**(2.1%)**
8504 Equipment	19,982	0	40,625	63,146	40,625	(22,521)	(35.7%)
8505 Automotive Equipment	1,999,860	2,923,417	1,418,000	4,697,477	1,654,000	(3,043,477)	(64.8%)
8506 Computer Equipment	0	0	15,551	15,551	15,551	0	0.0%
T8900 Total Equipment	**2,019,842**	**2,923,417**	**1,474,176**	**4,776,174**	**1,710,176**	**(3,065,998)**	**(64.2%)**

	FY2010 ACTUAL	FY2011 ACTUAL	FY2012 ADOPTED	FY2012 REVISED	FY2013 RECOMMENDED	$Change Rcmd:Revsd	%Change Rcmd:Revsd
8601 IS-Structural Maintenance	508,825	520,102	524,312	508,380	560,831	52,451	10.3%
8602 IS-Tenant Improvements	395,450	557,598	14,926	14,926	34,926	20,000	134.0%
8603 IS-Lockshop	3,525	16,191	2,020	2,020	2,020	0	0.0%
8604 IS-Utilities & Insurance-Hsekp	349,407	347,100	346,793	347,227	340,266	(6,961)	(2.0%)
8605 IS-Houskeeping Services	134,880	135,798	132,705	132,372	129,517	(2,855)	(2.2%)
8606 IS-Floors And Windows	11,726	5,473	7,549	7,549	7,549	0	0.0%
8607 IS-Printing	72,818	65,610	92,490	92,490	92,490	0	0.0%
8608 IS-Mail - Basic Services	61,970	52,774	61,124	61,124	61,124	0	0.0%
8609 IS - DOIT Telephone Basic	158,549	163,110	141,352	141,352	134,318	(7,034)	(5.0%)
8610 IS-Computer Ops-HP3000-957	966	0	0	0	0	0	0.0%
8611 IS-DOIT Application Direct	490	451	19,592	19,592	19,592	0	0.0%
8612 IS-DOIT Customer Service Basic	11,592	11,592	93,671	93,671	99,155	5,484	5.9%
8613 IS-DOIT Radio Basic	60,887	60,805	50,987	50,987	69,188	18,201	35.7%
8615 IS-Auto Body Repair	15,635	11,968	14,550	14,550	14,550	0	0.0%
8616 IS-Fleet Maint-Equip Maintenan	2,634,323	2,292,925	2,302,565	2,302,565	1,827,565	(475,000)	(20.6%)
8617 IS-Fleet Maint-Equip Replaceme	700,807	700,807	826,540	826,540	719,726	(106,814)	(12.9%)
8618 IS-Fleet Maint-Fuel	870,791	882,522	924,711	924,711	904,711	(20,000)	(2.2%)
8619 IS-DOIT Network Support Basic	0	0	59,777	59,777	51,165	(8,612)	(14.4%)
8620 IS-Building Preventive Mainten	162,666	162,849	161,171	161,446	161,349	(97)	(0.1%)
8621 IS-DOIT Radio Direct	1,760	5,379	0	0	0	0	0.0%
8622 IS - DOIT Telephone Usage	23,771	23,846	68,062	68,062	68,062	0	0.0%
8623 IS-DOIT Training	0	0	3,846	3,846	0	(3,846)	(100.0%)
8624 IS-DOIT Enterprise Computing Basic	472,490	475,487	188,161	188,161	217,713	29,552	15.7%
8626 IS-Mail Direct Request	353	178	0	0	0	0	0.0%
8630 IS-DOIT Application Basic	0	0	162,460	162,460	160,215	(2,245)	(1.4%)
8631 IS-DOIT Program Management Basic	0	0	38,520	38,520	31,890	(6,630)	(17.2%)
8632 IS-DOIT GIS Basic	156,070	156,070	65,739	65,739	59,670	(6,069)	(9.2%)
8634 IS-Security Srvcs at CityHall	35,441	35,381	33,458	33,458	32,971	(487)	(1.5%)
8635 IS-DOIT Project/Grant Services	0	0	32,224	32,224	10,000	(22,224)	(69.0%)

CITY OF PASADENA
Fiscal Year 2013 Recommended Budget
Public Works

	FY2010 ACTUAL	FY2011 ACTUAL	FY2012 ADOPTED	FY2012 REVISED	FY2013 RECOMMENDED	$Change Rcmd:Revsd	%Change Rcmd:Revsd
8636 IS-DOIT Desktop Replacement Program	0	0	0	0	26,720	26,720	100.0%
8638 DOIT Direct Services	0	21,437	0	0	0	0	0.0%
8641 IS - DOIT MS Licensing Basic	39,818	39,818	0	0	0	0	0.0%
8642 IS-Compressed Natural Gas	110,060	104,960	110,973	110,973	133,973	23,000	20.7%
8643 CAP Allocation Expense	0	0	0	0	1,160,764	1,160,764	100.0%
T9000 Total Internal Service Charges	**6,995,071**	**6,850,231**	**6,480,277**	**6,464,722**	**7,132,020**	**667,298**	**10.3%**
8676 Principal	0	0	32,924	32,924	34,202	1,278	3.9%
8677 Interest	23,489	13,484	3,808	3,808	2,530	(1,278)	(33.6%)
T9100 Total Principal & Interest	**23,489**	**13,484**	**36,732**	**36,732**	**36,732**	**0**	**0.0%**
8801 Depreciation	1,949,841	1,613,712	0	0	0	0	0.0%
T9300 Total Other Expenses	**1,949,841**	**1,613,712**	**0**	**0**	**0**	**0**	**0.0%**
Capital Reconciliation	**(28,745,866)**	**(19,159,785)**	**0**	**0**	**0**	**0**	**0.0%**
T8000 Total Expense	**50,270,005**	**53,316,527**	**59,625,675**	**63,914,434**	**60,849,258**	**(3,065,176)**	**(4.8%)**