## Summary of Appropriations by Expenditure Category (\$000)

| Expenditure Category     | FY2010<br>Actual | FY2011<br>Actual | FY2012<br>Adopted | FY2012<br>Revised | FY2013<br>Recommended | FY2012 Revised to FY2013 Recommended |
|--------------------------|------------------|------------------|-------------------|-------------------|-----------------------|--------------------------------------|
| Personnel                | \$10,181         | \$8,862          | \$8,893           | \$8,894           | \$8,419               | (\$475)                              |
| Services & Supplies      | 2,356            | 2,358            | 1,996             | 2,314             | 2,037                 | (277)                                |
| Internal Service Charges | 1,333            | 1,261            | 1,485             | 1,462             | 1,675                 | 213                                  |
| Transfers Out            | 88               | 0                | 0                 | 0                 | 0                     | 0                                    |
| Planning Total           | \$13,958         | \$12,481         | \$12,374          | \$12,670          | \$12,131              | (\$539)                              |

#### **Summary of Appropriations by Division (\$000)**

| Division          | FY2010<br>Actual | FY2011<br>Actual | FY2012<br>Adopted | FY2012<br>Revised | FY2013<br>Recommended | FY2012 Revised to FY2013 Recommended |
|-------------------|------------------|------------------|-------------------|-------------------|-----------------------|--------------------------------------|
| Administration    | \$1,771          | \$1,407          | \$1,523           | \$1,572           | \$1,112               | (\$460)                              |
| Cultural Affairs  | 502              | 569              | 636               | 720               | 741                   | 21                                   |
| Planning          | 4,531            | 3,926            | 4,361             | 4,525             | 4,237                 | (288)                                |
| Building & Safety | 4,982            | 4,819            | 4,236             | 4,235             | 4,236                 | 1                                    |
| Code Compliance   | 2,172            | 1,760            | 1,618             | 1,618             | 1,805                 | 187                                  |
| Planning Total    | \$13,958         | \$12,481         | \$12,374          | \$12,670          | \$12,131              | (\$539)                              |

### **Summary of Appropriations by Fund (\$000)**

| Fund                                | FY2010<br>Actual | FY2011<br>Actual | FY2012<br>Adopted | FY2012<br>Revised | FY2013<br>Recommended | FY2012 Revised to<br>FY2013 Recommended |
|-------------------------------------|------------------|------------------|-------------------|-------------------|-----------------------|---|
| 101-General Fund                    | \$8,413          | \$7,054          | \$7,396           | \$7,631           | \$7,474               | (\$157)                                 |
| 105-General Fund Projects Fund      | 183              | 119              | 0                 | 0                 | 0                     | 0                                       |
| 106-New Years Day Genl Fund Events  | 15               | 19               | 0                 | 0                 | 0                     | 0                                       |
| 204-Building Services Fund          | 4,966            | 4,799            | 4,431             | 4,430             | 4,262                 | (168)                                   |
| 219-Housing and Community Devel. Fd | 249              | 248              | 223               | 223               | 0                     | (223)                                   |
| 301-Project Management Fund         | 136              | 121              | 0                 | 0                 | 0                     | 0                                       |
| 310-Capital Public Art Fund         | 12               | 56               | 69                | 69                | 74                    | 5                                       |
| 613-Downtown Cultural Trust Fund    | 120              | 186              | 255               | 317               | 321                   | 4                                       |
| Capital Reconciliation              | (136)            | (121)            | 0                 | 0                 | 0                     | 0                                       |
| Planning Total                      | \$13,958         | \$12,481         | \$12,374          | \$12,670          | \$12,131              | (\$539)                                 |

## **Summary of FTEs by Division**

| Division          | FY2010<br>Actual | FY2011<br>Actual | FY2012<br>Adopted | FY2012<br>Revised | FY2013<br>Recommended | FY2012 Revised to FY2013 Recommended |
|-------------------|------------------|------------------|-------------------|-------------------|-----------------------|--------------------------------------|
| Administration    | 7.13             | 5.48             | 4.55              | 4.55              | 4.55                  | 0.00                                 |
| Cultural Affairs  | 3.50             | 3.50             | 2.75              | 2.75              | 2.75                  | 0.00                                 |
| Planning          | 33.00            | 31.00            | 33.00             | 33.00             | 28.00                 | (5.00)                               |
| Building & Safety | 35.80            | 32.45            | 22.45             | 22.45             | 21.45                 | (1.00)                               |
| Code Compliance   | 21.00            | 20.00            | 14.00             | 14.00             | 14.00                 | 0.00                                 |
| Planning Total    | 100.43           | 92.43            | 76.75             | 76.75             | 70.75                 | (6.00)                               |

#### **Mission Statement**

To protect and advance quality of life through the application of sound land use planning principles, development review standards and building codes; to facilitate informed land use decisions through community participation and collaborative process; to protect and enhance safe, livable neighborhoods which reflect and preserve Pasadena's unique cultural and historic character; to support and encourage healthy reinvestment in the community to provide for a strong local economy; and to promote smart planning and a sustainable future for generations to come.

## **Program Description**

The Planning Department includes four core functions: Planning, Cultural Affairs, Building & Safety, and Code Compliance; these four divisions are supported by the Administration Division.

The Department performs the following services:

- Processes a variety of development permits for residents and commercial businesses including non-construction type permits such as certificates of occupancy for house sales, home occupation permits for home based businesses, and yard sale permits.
- Facilitates citizen participation in the land use and development review process; long-range planning including update of the General Plan, Specific Plans and other development regulations
- Reviews development plans for compliance with City plans, the Zoning Code, architectural design review standards, historic preservation regulations and state environmental law
- Updates and implements cultural plans and policies including the Cultural Nexus Plan and the new Public Art Plan
- Manages the Private Development Public Art Program, the City's Capital Improvement Program (CIP) Public Art Program, the Neighborhood Enhancement Mural Program, and the new Rotating Public Art Exhibition Program which places artwork on city-owned property throughout the City.
- Provides plan review and construction inspection services to enforce minimum standards to safeguard life or limb, health, property
  and public welfare by regulating and controlling the design, construction, quality of materials, use and occupancy, location and
  maintenance of all buildings and structures.
- Ensures that Pasadena businesses, residents, and developers comply with various regulations including building, land use, and property maintenance codes by providing a multitude of field inspections including but not limited to, multi-family rental inspection, housing inspections of for-sale units, complaint tracking, and nuisance abatement.

## **Departmental Relationship to City Council Goals**

#### Support and Promote Quality of Life and the Local Economy

The Department: 1) Encourages public participation in the planning process and guarantees that new development complies with adopted plans; and by abating building, housing and zoning code violations; 2) Fosters reinvestment in the community by maintaining a high quality of physical development and amenities; and 3) Ensures that the City remains a cultural destination through the development and delivery of arts services.

#### **Increase Conservation and Sustainability**

The Department: 1) Implements sustainability principles in planning documents, the development of smart planning strategies and environmentally sensitive plans, and enforcement of sustainable design and construction regulations, and 2) Manages the progress toward completion of the citywide sustainability initiatives adopted in the Green City Action Plan.

#### Improve Mobility and Accessibility Throughout the City

The Department works hand-in-hand with the Transportation Department to balance land use and transportation strategies to manage mobility and accessibility through the General Plan, specific plans and other development regulations.

## **Fiscal Year 2012 Accomplishments**

The Department accomplished the following during FY 2012:

- The General Plan continued to take much of the department's focus in FY 2012 as the community moves forward with the analysis of a preferred plan alternative, refinement of plan policies and objectives, and completion of the EIR.
- As part of the preferred plan alternative, a community-wide General Plan survey was completed on four land use alternatives.
- Compiled nearly 3,000 General Plan survey responses
- Completed study sessions with the Planning Commission and Transportation Advisory Commissions to discuss the policies that support the General Plan
- Facilitated a community workshop to receive feedback on the mobility policies of the General Plan
- Drafted a concept map and policies which were presented to the City Council
- Held two open houses to present the draft concept map to the community

- The Department focused on the development of the City's first Public Art Plan, a document that sets the vision and goals for public art across the City
- Established the new Rotating Public Art Exhibition Program that will place public art at nine sites throughout the City and in every Council district.
- Completed Community Outreach component and Draft Recommendations for the Public Art Master Plan. Over 60 stakeholder interviews, six Community Meetings, five focus groups contributed to the development of the Policy Recommendations that will serve as a guide for a new vision for public art in Pasadena.
- Through the Annual Grants Program, funding to local arts and culture organizations and individual artists supported programs that reached almost 150,000 audience members.
- Produced two ArtNight Pasadena events with expanded participation through the Mini-Grant program that provides funding for small arts and culture organizations without venues to partner with larger arts institutions.
- Staff completed a grant-funded study of local historic gardens to describe the types of gardens, and establish a design template for future development projects.

## Fiscal Year 2013 Recommended Budget

#### **Operating Budget**

The FY 2013 Recommended Budget of \$12,130,500 is \$539,045 or 4.3 percent lower than the FY 2012 Revised Budget.

#### **Personnel**

A total of 70.75 FTEs are included in the FY 2013 Recommended Budget. This decrease of 6.00 FTEs is the result of the ongoing department's reorganization effort to remain efficient and effective in providing its services and responsive to fiscal challenges.

| FTEs | Job Classification       |
|------|--------------------------|
| 3.00 | Planner                  |
| 2.00 | Senior Planner           |
| 1.00 | Principal Plans Examiner |
| 6.00 | Total                    |

### **Year-Over-Year Budget Changes**

#### General Fund

- The net decrease of \$157,000 is attributed to changes in personnel, the elimination of consultant services expenses, and an increase to the internal service charges.
- Due to fiscal challenges, the department eliminated 3.0 FTEs from its operating budget. In addition, the General Plan Update consulting services expenses are no longer needed and are eliminated from the operating budget.
- In FY 2013, the department added 2.13 FTEs to its operating budget as a result of the elimination of funding from the Housing and Community Development fund. This action increased personnel expenses by \$223,000.
- As a result of increased internal services charges, the fund will incur an additional expense of \$66,316 in FY 2013.

#### **Building Services Fund**

- The net decrease of \$168,000 is attributed to decreases in personnel and services and supplies, and an increase to the internal service charges.
- The department eliminated 3.0 FTEs, and services and supplies for a total reduction of \$305,641.
- Due to increases in the Information Technology and Cost Allocation internal service charges, the fund's expenses increased by \$138,323.

#### Other Funds

• For FY 2013, due to changes by the Housing and Urban Development federal program, the department will not receive any funding from the Housing and Community Development Fund. This funding (\$223,000) was used for 2.13 FTEs from the Code Enforcement Division. As a result of this change, these FTEs were shifted to the General Fund.

#### **Future Outlook**

The General Plan will continue to move forward in FY 2013. During the fiscal year, staff will incorporate community feedback in the draft plan and finalize the policies and map. Staff will also complete a detailed analysis of the plan's impacts including population, housing, commercial growth, employment, traffic, economics and environmental concerns such as greenhouse gas emissions. In fall 2012, staff will present the final draft plan to advisory commissions and the City Council. By the end of calendar year 2012, staff will begin the Environmental Impacts Report (EIR). Once the General Plan is complete, staff will begin the process of revising implementation tools such as Specific Plans, the Zoning Code and other development regulations to align with the General Plan.

In additional to these major projects, the department anticipates processing several major forthcoming projects and a steady workload of land use entitlements, and design review for smaller projects. Based on current application and permitting activity, projections indicate that development activity will show a marginal increase in FY 2013. However, inquiries regarding new projects continue to surface at a noticeable pace which could indicate an upward trend in the coming year.

## **Performance Measures**

#### **PLANNING**

Council Goal: To support and promote the quality of life and the local economy

Objectives:

A. To update plans and codes with community vision.

|   |  | FY 2011 | FY 2012 | FY 2012            | FY 2013 |
|---|--|---------|---------|--------------------|---------|
| М | easures:   | Actual  | Target  | Mid-Year<br>Actual | Target  |
| 1 | Present the preferred land use and mobility concept for the General Plan update to the City Council by December 2012 | N/A     | N/A     | N/A                | 100%    |
| 2 | Present Series V Zoning Ordinance text amendments for Council review   | N/A     | N/A     | N/A                | 2       |

B. To effectively manage and protect historic resources

|           |  | FY 2011 | FY 2012 | FY 2012            | FY 2013 |
|-----------|--|---------|---------|--------------------|---------|
| Measures: |  | Actual  | Target  | Mid-Year<br>Actual | Target  |
| 1         | Conduct audits of "Mills Act" agreements   | N/A     | N/A     | 10%                | 10%     |
| 2         | Notify Landmark District property owners of the need to secure certificates of appropriateness | N/A     | N/A     | 25%                | 25%     |

C. To ensure completion of sustainability initiatives in the Green City Action Plan

| Ме | easures:  | FY 2011<br>Actual | FY 2012<br>Target | FY 2012<br>Mid-Year<br>Actual | FY 2013<br>Target |
|----|---|-------------------|-------------------|-------------------------------|-------------------|
| 1  | Present updated inventory of greenhouse gas emissions to City Council by October 2012 | N/A               | N/A               | N/A                           | 100%              |

D. To expand community access to arts and culture

| _Me | asures:  | FY 2011<br>Actual | FY 2012<br>Target | FY 2012<br>Mid-Year<br>Actual | FY 2013<br>Target |
|-----|--|-------------------|-------------------|-------------------------------|-------------------|
| 1   | Through a competitive process, award grant funds to at least 100,000 audience members          | N/A               | N/A               | N/A                           | 100%              |
| 2   | Complete Artist Selection for Second Round of the Rotating Public Art Exhibition Program       | N/A               | N/A               | N/A                           | 100%              |
| 3   | Develop the Civic Center Public Art Plan as part of Phase I – Public Art Master Implementation | N/A               | N/A               | N/A                           | 100%              |

E. To complete plan check reviews in an efficient and timely manner

| Me | easures:  | FY 2011<br>Actual | FY 2012<br>Target | FY 2012<br>Mid-Year<br>Actual | FY 2013<br>Target |
|----|---|-------------------|-------------------|-------------------------------|-------------------|
| 1  | Review plans over the counter                               | N/A               | N/A               | 85%                           | 85%               |
| 2  | Provide initial review of submitted plans within four weeks | N/A               | N/A               | 95%                           | 95%               |

F. To address code compliance complaints in an efficient and timely manner

|    |                                       | FY 2011 | FY 2012 | FY 2012            | FY 2013 |
|----|---------------------------------------|---------|---------|--------------------|---------|
| Ме | asures:                               | Actual  | Target  | Mid-Year<br>Actual | Target  |
| 1  | Respond to complaints within 60 days. | N/A     | N/A     | 80%                | 80%     |

|                                   | FY2010<br>ACTUAL | FY2011<br>ACTUAL | FY2012<br>ADOPTED | FY2012<br>REVISED | FY2013<br>RECOMMENDED | \$Change<br>Rcmd:Revsd | %Change<br>Rcmd:Revsd |
|-----------------------------------|------------------|------------------|-------------------|-------------------|-----------------------|------------------------|-----------------------|
| 8005 Regular Pay - PERS           | 6,416,911        | 5,428,116        | 6,518,490         | 6,518,490         | 4,570,895             | (1,947,595)            | (29.9%)               |
| 8011 Overtime Pay                 | 21,620           | 16,251           | 8,814             | 8,814             | 8,814                 | 0                      | 0.0%                  |
| 8012 Overtime Subject To PERS     | 0                | 592              | 0                 | 0                 | 0                     | 0                      | 0.0%                  |
| 8018 PST-Part Time Employees-PARS | 75,372           | 31,301           | 0                 | 0                 | 0                     | 0                      | 0.0%                  |
| 8023 Auto Allowance               | 22,400           | 21,588           | 23,250            | 23,250            | 16,601                | (6,649)                | (28.6%)               |
| 8024 Personal Devlpmnt Allowance  | 25,050           | 20,875           | 1,750             | 1,750             | 1,750                 | 0'                     | 0.0%                  |
| 8027 Workers' Compensation        | 156,285          | 230,560          | 147,685           | 147,685           | 371,684               | 223,999                | 151.7%                |
| 8030 Jury Duty                    | 16,639           | 4,693            | 0                 | 0                 | 0                     | 0                      | 0.0%                  |
| 8031 General Liability            | 118,238          | 38,249           | 37,084            | 37,084            | 8,906                 | (28,178)               | (76.0%)               |
| 8034 Sick Pay                     | 226,310          | 163,393          | 0                 | 0                 | 0                     | 0                      | 0.0%                  |
| 8035 Holiday Pay                  | 324,479          | 307,026          | 0                 | 0                 | 0                     | 0                      | 0.0%                  |
| 8036 Vacation Pay                 | 444,892          | 373,870          | 0                 | 0                 | 0                     | 0                      | 0.0%                  |
| 8037 Miscellaneous Pay            | 8,465            | 9,638            | 0                 | 0                 | 0                     | 0                      | 0.0%                  |
| 8038 Employee Portion-PERS        | 280,793          | 210,729          | 95,082            | 95,082            | 50,905                | (44,177)               | (46.5%)               |
| 8040 City Portion-PERS            | 870,025          | 762,593          | 1,009,323         | 1,009,323         | 968,180               | (41,143)               | (4.1%)                |
| 8041 City Portion-PARS            | 862              | 1,147            | 0                 | 0                 | 0                     | 0                      | 0.0%                  |
| 8044 Life Insurance               | 4,333            | 3,577            | 5,215             | 5,215             | 4,773                 | (442)                  | (8.5%)                |
| 8045 Dental Insurance             | 61,700           | 56,490           | 40,841            | 40,841            | 51,873                | 11,032                 | 27.0%                 |
| 8046 Medicare Total               | 95,329           | 83,380           | 94,518            | 94,518            | 86,514                | (8,004)                | (8.5%)                |
| 8047 Long Term Disability         | 16,745           | 14,398           | 16,265            | 16,265            | 14,880                | (1,385)                | (8.5%)                |
| 8049 Medical                      | 1,134,765        | 1,078,529        | 895,053           | 895,053           | 860,160               | (34,893)               | (3.9%)                |
| 8050 Benefits                     | 1,055,180        | 1,269,780        | 0                 | 0                 | 1,396,331             | 1,396,331              | 100.0%                |
| 8053 W & P Severance Pay          | 0                | 332,088          | 0                 | 0                 | 0                     | 0                      | 0.0%                  |
| 8054 Vision Care                  | 846              | 875              | 0                 | 0                 | 0                     | 0                      | 0.0%                  |
| 8055 Health Care Spending         | 2,145            | 2,738            | 0                 | 0                 | 0                     | 0                      | 0.0%                  |
| 8056 Accrued Payroll Expense      | 4,932            | 5,813            | 0                 | 0                 | 0                     | 0                      | 0.0%                  |
| 8058 Benefits Admin.              | 318,667          | 111,242          | 0                 | 0                 | 0                     | 0                      | 0.0%                  |

FY 2013 Recommended Budget Planning

|   | FY2010<br>ACTUAL | FY2011<br>ACTUAL | FY2012<br>ADOPTED | FY2012<br>REVISED | FY2013<br>RECOMMENDED | \$Change<br>Rcmd:Revsd | %Change<br>Rcmd:Revsd |
|---|------------------|------------------|-------------------|-------------------|-----------------------|------------------------|-----------------------|
| 8059 Cell Phone/SmartPhone Stipend      | 0                | 0                | 0                 | 0                 | 5,990                 | 5,990                  | 100.0%                |
| 8098 Benefits Reconciliation Adjustment | (1,521,530)      | (1,717,689)      | 0                 | 0                 | 0                     | 0                      | 0.0%                  |
| T8700 Total Personnel                   | 10,181,453       | 8,861,841        | 8,893,370         | 8,893,370         | 8,418,257             | (475,114)              | (5.3%)                |
| 8101 Materials And Supplies             | 109,049          | 54,470           | 64,000            | 64,000            | 54,000                | (10,000)               | (15.6%)               |
| 8103 Uniforms                           | 89               | 0                | 0                 | 0                 | 0                     | 0                      | 0.0%                  |
| 8107 Equipment Lease Payments           | 0                | (79)             | 0                 | 0                 | 0                     | 0                      | 0.0%                  |
| 8108 Computer Related Supplies          | 4,471            | 1,137            | 4,000             | 4,000             | 2,700                 | (1,300)                | (32.5%)               |
| 8109 Equip Purchases Under \$10,000     | 290              | 21               | 0                 | 0                 | 0                     | 0                      | 0.0%                  |
| 8110 Outside Printing & Duplicating     | 1,326            | 1,770            | 1,000             | 1,000             | 500                   | (500)                  | (50.0%)               |
| 8112 Legal and Other Advertising        | 9,672            | 8,315            | 3,500             | 3,500             | 7,000                 | 3,500                  | 100.0%                |
| 8113 Photo Copy Machine Maint           | 41,678           | 45,968           | 50,500            | 50,500            | 50,500                | 0                      | 0.0%                  |
| 8114 Other Contract Services            | 267,613          | 524,467          | 386,375           | 470,284           | 448,769               | (21,515)               | (4.6%)                |
| 8115 Consultant Services                | 743,796          | 409,337          | 415,000           | 648,526           | 429,640               | (218,886)              | (33.8%)               |
| 8117 Data Processing Operations         | 115,632          | 29,124           | 151,927           | 151,927           | 146,427               | (5,500)                | (3.6%)                |
| 8118 Outside Legal Services             | 1,003            | 38               | 0                 | 0                 | 0                     | 0                      | 0.0%                  |
| 8121 Computer (PC) Maint/Repair         | 1,512            | 362              | 3,500             | 3,500             | 3,000                 | (500)                  | (14.3%)               |
| 8122 Support To Advisory Committees     | 16,899           | 12,308           | 35,850            | 35,850            | 31,670                | (4,180)                | (11.7%)               |
| 8124 Dues And Memberships               | 3,834            | 11,564           | 3,268             | 3,268             | 3,268                 | 0                      | 0.0%                  |
| 8125 Special Civic Events               | 6,269            | 1,080            | 0                 | 0                 | 0                     | 0                      | 0.0%                  |
| 8126 Conf & Mtgs- Comm & Committes      | 0                | 5,108            | 0                 | 0                 | 0                     | 0                      | 0.0%                  |
| 8127 Conf & Mtgs-City Departments       | 18,478           | 10,702           | 6,500             | 6,500             | 9,500                 | 3,000                  | 46.2%                 |
| 8128 Mileage                            | 1,312            | 328              | 600               | 600               | 600                   | 0                      | 0.0%                  |
| 8129 Education                          | 6,119            | 878              | 500               | 500               | 500                   | 0                      | 0.0%                  |
| 8130 Training Costs                     | 0                | 0                | 13,000            | 13,000            | 13,000                | 0                      | 0.0%                  |
| 8133 Medicl Pay Doctors-Workr Comp      | 151,143          | 109,089          | 0                 | 0                 | 0                     | 0                      | 0.0%                  |
| 8135 Reference Matls Subscriptions      | 639              | 1,052            | 2,600             | 2,600             | 2,700                 | 100                    | 3.8%                  |
| 8140 Telephone                          | 2,417            | 4,150            | 14,345            | 14,345            | 5,825                 | (8,520)                | (59.4%)               |

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|                                     | FY2010<br>ACTUAL | FY2011<br>ACTUAL | FY2012<br>ADOPTED | FY2012<br>REVISED | FY2013<br>RECOMMENDED | \$Change<br>Rcmd:Revsd | %Change<br>Rcmd:Revsd |
|-------------------------------------|------------------|------------------|-------------------|-------------------|-----------------------|------------------------|-----------------------|
| 8141 Refuse Collection              | 3,301            | 2,304            | 2,005             | 2,005             | 2,500                 | 495                    | 24.7%                 |
| 8142 Electric                       | 9,261            | (9,048)          | 0                 | 0                 | 0                     | 0                      | 0.0%                  |
| 8144 Postage                        | 38,332           | 37,915           | 33,700            | 33,700            | 33,200                | (500)                  | (1.5%)                |
| 8149 Fiscal Agent/Bank Fees & Chgs  | 0                | 0                | 0                 | 0                 | 77,000                | 77,000                 | 100.0%                |
| 8150 Cash Over and Short            | (411)            | 30               | 0                 | 0                 | 0                     | 0                      | 0.0%                  |
| 8153 Grants-In-Aid                  | 144,600          | 140,970          | 108,000           | 108,000           | 108,000               | 0                      | 0.0%                  |
| 8177 Program Expenditures           | 747,191          | 1,147,146        | 694,924           | 694,924           | 605,948               | (88,976)               | (12.8%)               |
| 8178 Program Expenditure Recovery   | 0                | (91,854)         | 0                 | 0                 | 0                     | 0                      | 0.0%                  |
| 8187 Discounts Earned               | (906)            | 0                | 0                 | 0                 | 0                     | 0                      | 0.0%                  |
| 8212 Permits and Fees               | 47,140           | 19,562           | 0                 | 0                 | 0                     | 0                      | 0.0%                  |
| 8218 Vehicle Rental                 | 2,271            | 1,706            | 1,200             | 1,200             | 980                   | (220)                  | (18.3%)               |
| 8290 Cell Phone Reimbursement       | (2,205)          | (906)            | 0                 | 0                 | 0                     | 0                      | 0.0%                  |
| T8800 Total Services & Supplies     | 2,491,815        | 2,479,013        | 1,996,294         | 2,313,729         | 2,037,227             | (276,502)              | (12.0%)               |
| 8601 IS-Structural Maintenance      | 132,421          | 134,575          | 136,739           | 124,636           | 137,495               | 12,859                 | 10.3%                 |
| 8602 IS-Tenant Improvements         | 3,881            | 2,512            | 6,000             | 6,000             | 6,000                 | 0                      | 0.0%                  |
| 8603 IS-Lockshop                    | 3                | 1,349            | 600               | 600               | 600                   | 0                      | 0.0%                  |
| 8604 IS-Utilities & Insurance-Hsekp | 102,214          | 102,020          | 102,020           | 96,244            | 92,211                | (4,033)                | (4.2%)                |
| 8605 IS-Houskeeping Services        | 81,024           | 81,318           | 81,304            | 79,519            | 80,168                | 649                    | 0.8%                  |
| 8606 IS-Floors And Windows          | 0                | 0                | 400               | 400               | 400                   | 0                      | 0.0%                  |
| 8607 IS-Printing                    | 113,183          | 77,863           | 117,588           | 117,588           | 110,088               | (7,500)                | (6.4%)                |
| 8608 IS-Mail - Basic Services       | 32,487           | 38,592           | 39,145            | 39,145            | 39,145                | 0                      | 0.0%                  |
| 8609 IS - DOIT Telephone Basic      | 105,281          | 102,583          | 71,540            | 71,540            | 68,763                | (2,777)                | (3.9%)                |
| 8610 IS-Computer Ops-HP3000-957     | 3,691            | 0                | 0                 | 0                 | 0                     | 0                      | 0.0%                  |
| 8611 IS-DOIT Application Direct     | 1,714            | 1,579            | 5,300             | 5,300             | 5,300                 | 0                      | 0.0%                  |
| 8612 IS-DOIT Customer Service Basic | 44,296           | 45,970           | 76,490            | 76,490            | 85,249                | 8,759                  | 11.5%                 |
| 8615 IS-Auto Body Repair            | 800              | 1,821            | 0                 | 0                 | 0                     | 0                      | 0.0%                  |
| 8616 IS-Fleet Maint-Equip Maintenan | 76,425           | 49,035           | 16,038            | 16,038            | 16,038                | 0                      | 0.0%                  |

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|  | FY2010<br>ACTUAL | FY2011<br>ACTUAL | FY2012<br>ADOPTED | FY2012<br>REVISED | FY2013<br>RECOMMENDED | \$Change<br>Rcmd:Revsd | %Change<br>Rcmd:Revsd |
|--|------------------|------------------|-------------------|-------------------|-----------------------|------------------------|-----------------------|
| 8617 IS-Fleet Maint-Equip Replaceme      | 4,189            | 4,189            | 19,000            | 19,000            | 4,072                 | (14,928)               | (78.6%)               |
| 8618 IS-Fleet Maint-Fuel                 | 52,388           | 46,882           | 50,386            | 50,386            | 50,386                | 0                      | 0.0%                  |
| 8619 IS-DOIT Network Support Basic       | 0                | 0                | 48,245            | 48,245            | 43,989                | (4,256)                | (8.8%)                |
| 8620 IS-Building Preventive Mainten      | 42,053           | 42,091           | 41,999            | 39,547            | 39,524                | (23)                   | (0.1%)                |
| 8622 IS - DOIT Telephone Usage           | 11,642           | 7,374            | 17,277            | 17,277            | 17,277                | 0                      | 0.0%                  |
| 8624 IS-DOIT Enterprise Computing Basic  | 146,122          | 146,122          | 132,796           | 132,796           | 166,757               | 33,961                 | 25.6%                 |
| 8626 IS-Mail Direct Request              | 148              | 30               | 0                 | 0                 | 0                     | 0                      | 0.0%                  |
| 8630 IS-DOIT Application Basic           | 0                | 0                | 227,836           | 227,836           | 276,307               | 48,471                 | 21.3%                 |
| 8631 IS-DOIT Program Management Basic    | 0                | 0                | 41,972            | 41,972            | 57,975                | 16,003                 | 38.1%                 |
| 8632 IS-DOIT GIS Basic                   | 338,482          | 338,482          | 188,726           | 188,726           | 172,728               | (15,998)               | (8.5%)                |
| 8633 IT-DOIT IVR/IWR                     | 27,789           | 24,799           | 0                 | 0                 | 0                     | 0                      | 0.0%                  |
| 8635 IS-DOIT Project/Grant Services      | 0                | 0                | 63,161            | 63,161            | 80,000                | 16,839                 | 26.7%                 |
| 8636 IS-DOIT Desktop Replacement Program | 0                | 0                | 0                 | 0                 | 24,026                | 24,026                 | 100.0%                |
| 8641 IS - DOIT MS Licensing Basic        | 12,298           | 12,287           | 0                 | 0                 | 0                     | 0                      | 0.0%                  |
| 8643 CAP Allocation Expense              | 0                | 0                | 0                 | 0                 | 100,517               | 100,517                | 100.0%                |
| T9000 Total Internal Service Charges     | 1,332,530        | 1,261,473        | 1,484,563         | 1,462,446         | 1,675,016             | 212,570                | 14.5%                 |
| 8721 Trans To Computing & Comm Fd        | 87,801           | 0                | 0                 | 0                 | 0                     | 0                      | 0.0%                  |
| T9200 Total Transfers Out                | 87,801           | 0                | 0                 | 0                 | 0                     | 0                      | 0.0%                  |
| Capital Reconciliation                   | (135,903)        | (120,964)        | 0                 | 0                 | 0                     | 0                      | 0.0%                  |
| T8000 Total Expense                      | 13,957,695       | 12,481,364       | 12,374,227        | 12,669,545        | 12,130,500            | (539,045)              | (4.3%)                |