WRAP Potential □ 「Follow-up Needed □「 3 rd party contact OK □		
Waste Reduction and Recycling Survey Surveyor	Survey Date	
Name of Company	(I) #	
Address	Citv/Zip	
Telephone Fax/E-Mail	City/Zip	
Contact Name I itle		
Type of business SIC/NA	AISC Code	
Number of Employees (FTE/PTE) Se	asonal	
TRAS	H INFORMATION	
Hauler		
# bins bins size freq fullness - total bsn. Sharing - usage	e – compactor – location - secure? - room 2 recycle - special/self haul	
8 6	1,	
	Trash: list 3 top 3 with percentages 2.	
	Did you perform a visual? Y/N 3.	
ACTIVITI	ES & CALCULATIONS	
RECYCLING ® P=Potential	SUIDCE DEDITION (SD)	
PAPER OCC. WI. colored ledger CPO Junk Mail shredded MP ph	SOURCE REDUCTION (SR) one books, ONP, magazine/catalogs, chipboard, kraft bags, totes - Replace OCC	
The Ext Good, we, colored leager, or o, sunk wan, sinculad, wir, pik	one books, ONF, magazine/catalogs, emptobard, kraft bags, totes - Replace OCC	
·		
	•	
CI ACC C		
GLASS Container glass, flat glass, Pyrex, mirrors, windshields	and the second s	
METAL Al & tin cans, Fe & Non-Fe metals, 55 gal.drums, alternators,	white goods (non electronic), oil filters, vehicle batteries, scrap	
PLASTIC PETE, HDPE, gallon jugs, LDPE, film/stretch wrap, polysty	rene, foam, durable/rigids, plastic buckets/containers	
YARD WASTE Green waste, grasscycling, tree trimmings		
OTHER ORGANIC Pallets, food waste, grease, wood waste, sawdust, 1	manure, textiles, leather, rubber, hair, cork	
	, and the state of	
INORGANIC Construction & Demolition, concrete, asphalt, Gypsum b	pard drawall ceramic rock sail	
a restoration as Bolloniani, concrete, aspilari, dypsum b	out, drywan, columb, fock, son	
OTHER Composites, toner cartridges, tires, mattresses, carpet, furniture		
OTTER Composites, toner cartriages, tires, mattresses, carpet, furniture		
•		
,		

- 1		
- 1	Company Name-	RECOMMENDATIONS GIVEN/FOLLOW-UP NEEDED:
- 1	Camtant	TECOMMENDATIONS GIVEN/FOLLOW-OF NEEDED;
- 1	Contact-	

bins - bin size - freq, -- fullness - shared? - usage

Top 3 Trash: Visual? Y/N

Hauler-

Employees-

Place Bsn Card Here

RECYCLING ®

P=Potential

SOURCE REDUCTION (SR)

PAPER OCC, WL, colored ledger, CPO, Junk Mail, Security shredded, MP, phone books, ONP

Magazine / catalogs, chipboard, kraft bags, cartons, totes-replace OCC, OCC reuse

GLASS Container glass, flat glass, Pyrex, mirrors, windshields

METAL Al & tin cans, Fe & Non-Fe metals, 55 gal. drums, brake shoes, alternators, white goods (non Electronic), oil filters, vehicle batteries, scrap

PLASTIC PETE, HDPE, gallon jugs, LDPE, film/stretch wrap, polystyrene, foam, drums, durable/rigids, plastic buckets / containers

YARD WASTE Green waste, grasscycling, tree trimmings

OTHER ORGANIC Pallets, skids, food waste, grease, wood waste, sawdust, manure, textiles, Leather, rubber, hair, cork

INORGANIC C & D, concrete, asphalt, gypsum board, drywall, ceramic, rock, soil

OTHER Composites, toner cartridges, tires, mattresses, carpet, furniture, computers / electronics

Functional Survey: Circle if practiced
Circle and Slash if Asked + not practiced
Corp. & Internal Correspondence
Dbl-sided copying / scratch paper
Route slip / Bulletin board
Shared Subscriptions
Altern. Printing changes
Shared files/ File purge
Security Shred/ Junk Mail purge

Catalogs, memos & reports online

E-mail / E-Fax/ Eliminate leads

Inventory / EDS:

Bill payment & Accounts receivable Hand – held? Computer? Paper? Overage & Damaged goods: Magazines return

Packaging / Shipping
OCC Reuse / Multi-Use Crates
Pallets: plastic v. wood
Lghtwting: by vendor / by request
Package Re-design
Change to recyclable material?
Reuse: packaging material
Customers bag option
5 ¢ cup / Bag credit

Employee Lunchroom
Drinking fountain / Bring/ Eat out
Cafeteria: Reusable ware / Mug use
Restrms: Hand dryers/Cloth towels
Oversized rolls / delay

Maintenance:
Bulk cleaning supplies
Container return
Elimination of trash liners
Reduce Toxicity / Recycle paint
Fleet: Recycle: Oil / Batteries
Brakes / Tires (retread?)
Fluor. Bulbs & Ballast recycling
Reusable air filters
Equipment Repair
Extended durability / Salvage yard
Sheets into rags / Rag & Uniform service

GW Taken by Prop. Mgmt. Xeriscape / Grass cycle/ Mulch

Foodstuff

Bulk / Overage / Food banks Reuse / Grease trap / Compost Change to pre-prepared

C & D Salvaging & Recycling Green building design

Donations: Furniture & Computer
Scrap ends / Displays
Shelves / Fixtures
Supply & Equipment Reuse:
Office supply reuse / BUY RECYCLED!
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