# PASADENA PARKING OFFICE 221 E.Walnut St., Suite 199 PASADENA, CALIFORNIA 91101

**APPLICATION FOR PARKING PERMIT** 

**☐ ANNUAL PERMIT** 

☐ TEMPORARY PERMIT ☐ OVERNIGHT PARKING **□ DAYTIME PARKING** 

PHONE: (626) 744-7665

PLEASE CHECK PLEASE CHECK ONE

			☐ CHANGE OF VEHICL	E CHANGE OF	ADDRESS	□ DUPLIC	ATE PERMIT
1.	NAME OF APPL	ICANT(LAST)		(FIRST)			(MIDDLE)
2.	ADDRESS			APT.#		ZIP CODE	
3.	TELEPHONE NU	MBER: RESIDENCE (	)	BUSIN	IESS ( )		
4.	VEHICLE LICENSE PLATE NUMBER			STATE OF REGISTRATION			
	VEHICLE MAKE		MODEL	YEAR	C	COLOR	
5.		LISTED EXCEED MAXII home, camper, van co	MUM 7'IN WIDTH? YES_ onversion, etc.	NO	_		
6.	IS VEHICLE USE	O FOR BUSINESS? YE	SIF	YES, % OF TIME USED	FOR BUSINESS	5	
7.	APPLICANT IS:	☐ RESIDENT	☐ STUDENT				
8.			ME AND ADDRESS LISTEI				
9.		NT? YES NO	)	TELEPHONI	E: ( )		
<u>NO</u>	TE: COPIES OF TH	IE CURRENT REGIST	RATION SLIPS REQUIRE	D FOR ALL VEHICLES	PARKED ON	THE PROPER	TY.
10.			WITH THE MODEL AND ST L VEHICLES LISTED MUST E				
	1)		2)	3)			-
	4)		5)	6)			
11.			REGISTERED WITH THE Con is automatic denial. Co				enial. cvc 6700
12.	NOTE: Include:	garage(s), all drive	AILABLE AT YOUR RESIDING SPACE AND APPRICE AND APPRICE AND APPRICE OF THE PRICE OF	nt/condominium pa	rking spaces.	Application	is subject to
13.	IS THERE ANY P	ARKING AVAILABLE, EI	THER FREE OR PAID, WITH	HIN 600' OF YOUR RES	IDENCE? YES_	NO	
14.			BEING TAKEN UP BY THE				
15			PRIVERS RESIDE AT YOUR				
16.			MIT, PLEASE EXPLAIN REA				
17.	IF YES, LIST HOV	V MANY OF EACH TYP	RESIDENCE HAVE A CURF E. NOTE: Maximum of tw DAYTIME PARKING P	o permits of each typ	e per residenc	e.	
			OVE STATEMENTS AND AI SULT IN IMMEDIATE DENI	AL AND/OR REVOCAT		т.	
	(APPLICANT'S SIGNAT	ure)	(DATE)	APPLI	CATION VOID !	71.11.11.11.11.11.11.11.11.11.11.11.11.1	מאט
NO <sup>°</sup>	TE: APPLICATION	IS THAT ARE INCOM	PLETE OR MISSING INFO		BE PROCESS	ED.	
			FOR OFFICE	USE ONLY			
			D				
RΕΛ	MARKS						
DFC	^AL NUMBER		DATE ISSUED	RV			

#### ATTENTION PERMIT APPLICANT

## PERMIT REQUIRED

Under Pasadena Municipal Code (Section 10.44.010) it is unlawful for the owner or driver of any vehicle to allow such vehicle to remain standing in any street or alley in the City between the hours of 2 a.m. and 6 a.m. without a permit.

### **INVESTIGATION REQUIRED**

The Director of Public Works and Transportation shall conduct an investigation to determine (1) that adequate off-street parking is not available within 600 feet of the applicant's residence and (2) that no public safety problem will result in the issuance of this permit. If the application is for daytime parking, the applicant must have a current annual city all-night street parking permit or a parking district all-night parking permit issued for the vehicle specified in the application. (P.M.C. 10.42.050)

#### **DENIAL**

Your application for a parking permit may be denied for one of the following reasons:

- 1. All parking at residence shall be used for parking drivable vehicles. Storage in parking spaces shall be cause for denial.
- 2. If there is adequate room to park all vehicles on the premises, the application will be denied.
- 3. If parking is available, either free or paid, within 600 feet of your residence, the application will be denied.
- 4. All vehicles at your residence, including those for which parking permits are not applied for, must be currently registered at the location
- 5. Application for a permit for a vehicle used for business purposes may be denied.
- 6. If two permits of the same type are currently issued to your residence, application for an additional permit will be denied.
- 7. If there are outstanding parking citations issued to any vehicle at the residence.

## RIGHT TO APPEAL

Any person aggrieved by the decision of the Director of Public Works and Transportation with reference to the approval or denial of an application for a permit or renewal of a permit or suspension of a permit shall have the right of appeal. An appeal must be perfected within 15 days after notice of the decision or order of suspension by filing with the City Manager a Letter of Appeal briefly stating therein the basis for the appeal. Applicants need to correspond directly with the City Manager's office in writing.

### **DISPLAY OF PERMIT**

The permit shall be visibly affixed to the inside left rear side window of the vehicle for which it is issued, and the permit shall not be effective unless it is so affixed. (P.M.C. 10.42.080 and P.M.C. 10.44.070)

#### MAXIMUM NUMBER

No more than 2 nighttime and 2 daytime on-street parking permits shall be issued to one residence at any time. (P.M.C. 10.42.060)

## **PERMIT VALID**

Vehicle shall be parked on any street within a 500 foot radius of a permittee's place of residence as designated on permit. Under the following circumstances, a permit shall be invalid:

- 1. On any street where parking is prohibited either by red curb or posted parking prohibitions during the hours such prohibitions are in effect; (This includes posted restrictions for street sweeping)
- 2. In any green, yellow, blue or white painted curb zone; or
- 3. On any street in front or abutting any property except property improved exclusively for residential use. (P.M.C. 10.42.060)

## **SEVENTY-TWO HOUR LIMIT**

No vehicle for which a permit has been issued shall be parked or left standing upon any street or alley for a period of more than 72 consecutive hours. (P.M.C. 10.42.160 and P.M.C. 10.44.140)

### CHANGE OF ADDRESS/VEHICLE

Permitee must return the current permit and reapply. Verification of the circumstances under which the original permit was issued will be made. Once verified, a new permit will be issued upon receipt of payment of transfer fee and/or duplicate fee.

## **TEMPORARY PERMITS**

A thirty-day permit is available for purchase for a temporary need for on-street parking. Renewal of the temporary permit for an additional thirty days will require an investigation and approval from the Director of Public Works and Transportation.